

MINUTES OF THE TOWN COUNCIL
REGULAR MEETING
June 9, 2015
6:00 p.m.

Mayor Randy Barrett called the regular monthly meeting of the Winfield City Council to order on June 11, 2015 at 6:00 p.m. at Winfield City Hall, 3426 Winfield Road, Winfield, WV.

ATTENDANCE

Members Attending: Randy Barrett, Mayor; Steve Hanna, Ryan Powers, Joe Rumbaugh, Kevin Karnes and Frank Bannister, members; Jackie Hunter, Recorder.

Staff Present. Gloria Chapman, City Clerk/Treasurer; John Hodges, Public Works Director and Tim Lafon, City Counsel.

Public: Sam Barnette of the Municipal Building Commission was present. Greg Winter of 3 Bridge Street thanked the Mayor and Council for getting the DNR to mow the vacant lot which will eventually be the park. He also spoke out against installing speed bumps on city streets.

Mr. Lee Casto of the Hoge House updated the members on the museum. He stated that the electric was now complete along with the drywall, ac/heating installed and the floor had been insulated, and the meeting room was under roof. He stated that these updates have been made possible by donations from the city and community.

Approval of Minutes. The minutes of May 12, 2015 were approved on a motion made by Joe Rumbaugh. Motion carried.

FINANCIAL

Bills Paid. The bills paid for the month of May 2015, in the amount of \$35,690.67 were approved on a motion made by Ryan Powers. Motion carried.

FINANCIAL (Cont'd.)

General Fund Financial Statement. The financial statement for the month of May 2015 was approved on a motion made by Ryan Powers. Motion carried.

Coal Severance Fund Financial Statement. Kevin Karnes motioned to approve the Coal Severance Statement for May 2015. Motion carried.

REPORTS, QUESTIONS & DISCUSSIONS

Police and Municipal Staff Report

Chief Perrine presented Council with the crime/traffic statistical report for the month of May – 68 criminal calls and 103 traffic calls. He then briefly explained the “File for Life Program” which will be explained in detail on a later agenda item.

Mayor Barrett reported that the Fire Department had turned in an invoice to him for gear/equipment totaling \$ 7,500, which was the amount the city budgeted for this fiscal year to donate to the fire department. He said he had agreed to pay the invoice for gear/equipment, which is better than just giving them money and not knowing what it was spent on.

The Mayor also reported that the Public Service Commission had approved the sewer rate increase, and that there had only been one petition against the increase, but it was turned in too late. He stated the increase would begin on the July billing. The Mayor stated that the design for the wastewater plant was on hold until we heard back from the WV Division of Culture and History regarding any historical artifacts on the property. He said they completed their dig several weeks ago, but still have not given the approval needed to proceed.

Mayor Barrett stated that with regard to Stoneridge Development building their condos along the river, the WV DEP had given their approval for the sewer line extension; however, upon reviewing the Bowyer deed, it was discovered that the deed specifically stated that the city would be responsible for moving our force main that runs through the property at our own expense.

Regarding the two generators that Ryan Powers had donated to the city, the Mayor reported that they had been delivered May 29th.

Wastewater System/Treatment Plant Report

John Hodges reported that the ammonia level for May was 12.7 mg/L.

UNFINISHED BUSINESS

Annexation Discussion. Mayor Barrett reported that the Public Hearing has been rescheduled for July 30th at 6:00 p.m. in the Putnam County Commission chambers. Attorney Tim LaFon stated that he received a copy of a letter that was sent to the County Commission from an attorney representing Fruth Pharmacy opposing the annexation, and he would bring it to next month's meeting.

Golf Cart/ATV Ordinance. After discussion, Ryan Powers made motion to have city attorney Tim LaFon draft a golf cart ordinance with all the applicable provisions already in the ATV Ordinance and add three additional provisions as follows: 1. Golf carts will be allowed to be operated on city sidewalks; 2. Golf carts must be operated by a licensed driver or have a licensed driver sitting immediately to the right of an unlicensed driver; 3. Golf carts must yield to all pedestrian traffic on the sidewalk. Violations to the above would be fined \$ 100.00.

Discuss Adding Speed Bumps on city Streets. After discussion; Steve Hanna requested that Chief Perrine research the cost of a mobile radar device that shows drivers how fast they are driving, which could be used in problem areas around the city and report on it at the next meeting.

Employee Handbook Update/Changes. Ryan Powers moved to add to the Employee Handbook a Rolling Calendar Year Comp time policy that would require any comp time earned during the calendar year to be taken by the same date the following year, with a maximum accrual of 160 hours. Motion carried. Ryan Powers also made motion to add to the vacation policy that we compensate employees for lost vacation hours (when they are at their maximum vacation accrual hours) if they cannot take vacation due to mandatory work requirements beyond their control. Motion carried. Ryan Powers made motion to table the holiday discussion until the next meeting. Motion carried.

NEW BUSINESS

Open a Coal Severance checking account at Poca Valley Bank. Kevin Karnes made motion to open the checking account at Poca Valley Bank for our Coal Severance funds. Motion carried.

File for Life. Chief Perrine and Marsha Postle explained the File for Life program that would provide every household in Winfield forms to fill out their health information on such as medications, special illness/allergies and your family physician and this information would then be placed in a plastic holder that has a magnet and placed on your refrigerator so that 911 EMS can find it. They said the cost of getting it out to all city residents would be \$ 1,700.00. Frank Bannister made motion to donate the \$ 1,700 to the File for Life program. Motion carried.

Extending the terms of office for Mayor and Council. After discussion; Ryan Powers moved to place on the next election ballot extending the terms of office for Mayor and City Council from two years to four years. Motion carried.

Asphalt Contractor's Pay App. #5. Jesse Parker of S & S Engineers presented to the Council Asphalt Contractor's Pay Application #5 in the amount of \$ 3,101.75 for the final paving of the parking lot a city hall and striping Valley Street. Ryan Powers moved to approve Pay App. #5. Motion carried.

Change workers compensation coverage carrier. Gloria Chapman, City Clerk/Treasurer explained that during the past year, our current workers comp carrier, Brickstreet had been very difficult to deal with and there were a lot of mistakes made on our coverage. She presented the members with a quote from Atlantic Specialty Insurance Company for the next fiscal year in the amount of \$ 10,176.00, which was \$ 675.00 less than the Brickstreet cover quote. Frank Bannister made a motion to select Atlantic Specialty Insurance Company for our workers compensation coverage for the upcoming 2015-2016 fiscal year. Motion carried.

GOOD OF THE ORDER

ADJOURNMENT

With no further business, the meeting was adjourned at 8:35 p.m. until the next scheduled meeting.

Randy L. Barrett, Mayor

Jackie Hunter, Recorder

