

**MINUTES OF THE TOWN COUNCIL
REGULAR MEETING
October 13, 2015
6:00 P.M.**

Mayor Randy Barrett called the regular monthly meeting of the Winfield City Council to order on October 13, 2015 at 6:00 p.m. at Winfield City Hall, 3426 Winfield Rd., Winfield, WV.

ATTENDANCE

Members Attending: Randy Barrett, Mayor; Kevin Karnes, Steve Hanna, Ryan Powers, Frank Bannister and Joe Rumbaugh, members; Jackie Hunter, Recorder.

Staff Present. Gloria Chapman, City Clerk/Treasurer; John Hodges, Public Works Director; Tim LaFon, City Counsel; and Police Chief, Bobby Eggleton.

Public: None speaking

Approval of Minutes. Hearing no questions or objections, Ryan Powers moved that the minutes of the September 8, 2015 meeting be approved. Motion carried.

FINANCIAL:

Bills Paid. Steve Hanna moved that the bills paid for the month of September 2015 in the amount of \$44,317.30 be approved. Motion carried.

General Fund Financial Statements. Ryan Powers moved that the financial statement for the month of September 2015 be approved. Motion carried.

Coal Severance Fund Financial Statement. Hearing no objections, Ryan Powers moved that the Coal Severance financial statement for the month of September 2015 be approved. Motion carried.

FINANCIAL (cont'd)

General Fund 2014-2015 Budget Rev. #2

Ryan Powers moved to accept the General Fund 2015-2016-2 as presented below.
 Motion carried.

Revenues:

Acct. #	Account	Prev. Approved Amount	Increase	Decrease	Revised Amount
	IRP Fees (Interstate Regis. Plan)				
330		4,000	4,000		8,000

Expenditures:

Acct. #	Account	Prev. Approved Amount	Increase	Decrease	Revised Amount
900	Parks & Recreation	80,000		20,000	60,000
750	Streets & Highways	500	10,000		10,500
905	Community Center	3,500	10,000		13,500
903	Fair Assoc. & Festivals	4,500		4,000	500
416	Police Judge's Office	3,500	2,000		5,500
417	City Atty	25,000	6,000		31,000

REPORTS, QUESTIONS & DISCUSSIONS

Police and Municipal Staff Report.

Police Chief Bobby Eggleton filled Council in on the monthly activities of the Winfield Police Department. He reported that a recent hire had not worked out and that the City is down one officer at present.

He stated that he had updated uniforms to be more professional during day time duties. When questioned about body cameras, the Chief stated that two cameras were inoperable and that he had recalled all cameras until the policy on cameras could be brought up to date. He said that the cameras would be back only more advanced.

The Chief was questioned about any activity with hypodermic needles. He said there had been one incident and he added that officers were equipped with puncture-proof gloves.

Chief Eggleton reported that when researching radar speed signs, the WV LTAP equipment loan program was discovered. The sign doesn't require a trailer and can be attached to an existing u-channel sign post. It operates on a battery that lasts two weeks and flashes the speed of a car as it passes. Mayor Barrett said the city is in line to borrow the equipment for experimental purposes.

Mayor Barrett reported that the Department of Environmental Protection has approved a sewer line extension to Courtyard Estates; however, we are still awaiting approval of an extension to the property west of Courtyard Estates owned by Gary Young. He said there were no present plans by Gary Young for this property at present.

The Mayor stated that the 50-50 grant for the City Park has been awarded, but that it's too late in the year to begin work on the park. He said that the City has already applied for the same kind of grant for next year.

Mayor Barrett noted that Tim LaFon had successfully negotiated with the WV DEP to increase maximum ammonia levels at the sewer plant to 30 mg/L until September 2017. At that time if the new plant is not complete, the city can return for further negotiations.

The Mayor said that the old terra cotta line between Elm Street and Cash Lane had been replaced, eliminating an infiltration source.

REPORTS, QUESTIONS & DISCUSSIONS (CONT'D.)

Wastewater System/Treatment Plant Report:

John Hodges reported that the sewer plant ammonia levels were 12.7 mg/L in September; 19.2 in August and 10.6 mg/L this time last year.

UNFINISHED BUSINESS

Annexation Discussion: Tim Lafon stated that he had filed an appeal as Council requested. He stated that a complication to the process has occurred because the County failed to record the Public Hearing proceedings. At this time he was unsure of the outcome of that situation.

Purchase of Two lots for Widening of Second Street for City Park.

Tim Lafon stated that due to sickness, the planned meeting of all parties needs to be rescheduled.

Employee Handbook Update/changes. Steve Hanna moved to accept the employee handbook as presented with the exception of adding Labor Day to the list of holidays and with Council agreeing to discuss next month how to handle an on duty employee who is also a member of the volunteer Fire Department. Motion carried.

Third Reading & Adoption – Establish a Policy Regarding Conflict of Interest for Board Members. Ryan Powers moved to hold third reading and adoption of a policy regarding conflict of interest for board members. Motion carried.

2015-2016-2 Election Ordinance. Following last month's first reading of the unofficial draft, Frank Bannister moved to hold second reading of the Election Ordinance. Motion carried.

2015-2016-3 Hypodermic Needle Ordinance. Steve Hanna moved to accept the draft of a Hypodermic Needle Ordinance as presented by Tim LaFon. Motion carried.

Add a Generator at City Hall. Tabled

UNFINISHED BUSINESS (Con't)

Amend Article 737 Public Utility Tax. Steve Hanna moved to have Tim LaFon check with the WV Attorney General as to how the Public Utility Tax applies to non-residents who use the sewer plant located within the city. Motion carried.

NEW BUSINESS:

Donation to Winfield Fire Department. Joe Rumbaugh moved to table until next month. Motion carried.

Adopt a “Jake Brake” Ordinance. After discussion, Kevin Karnes moved to hold First Reading on a “Jake Brake Ordinance”. Motion carried.

Christian Heritage Week. Whereas, Thanksgiving Week marks the twenty-fourth consecutive Christian Heritage Week in West Virginia observance; thus continuing a tradition of annual proclamations beginning with Gov. Gaston Caperton and continuing through Gov. Earl Ray Tomblin, Ryan Powers moved that November 22-28, 2015, Thanksgiving Week, be proclaimed as: Christian Heritage Week in the City of Winfield, West Virginia. Motion carried.

Skate Park for Winfield. The party who wanted to present the subject to Council did not appear so the matter was dropped.

Revise Community Center Rental Rate. The Mayor asked Jackie Hunter to bring Council up to date with problems concerning rental of the Community Center. She stated that since the community center was becoming more popular with both community members and non-profit organizations, it was becoming difficult to inspect the Center after each function. The indoor setup was constantly changing to fit the situation and this was presenting a problem for the Seniors who have difficulty moving the tables. After conferring with Gloria Chapman on the cost of maintaining the Center, it was noticed that more non-profits were using the facility free of charge than those renting for a fee. On some occasions paying citizens were turned away because of a pre-scheduled non-profit function. Gloria stated that costs for utilities, sewer, water and paper products were beginning to surpass the revenue collected for rental on the Center.

Revise Community Center Rental Rate (Cont'd).

Frank Bannister moved to charge Non-profit Organizations $\frac{1}{4}$ of the daily rate or $\frac{1}{2}$ of a half day rental amounting to \$50 to commence in January of 2016. Motion carried.

Resolution – Park Grant from Land & Water Conservation.

Steve Hanna moved to authorize Mayor Randy Barrett to submit an application to the State of West Virginia requesting funding for the Winfield City Park Phase 2 out of the Land and Water Conservation Fund and allowing the Mayor to sign any and all documents and papers necessary for the completion of the project should it receive National Park Service Approval. Ryan Powers made a second. Motion carried.

GOOD OF THE ORDER: None

ADJOURNMENT:

With no further business, the meeting was adjourned at 8:42 p.m. until the next scheduled meeting.

Randy L Barrett, Mayor

Jackie Hunter, Recorder