

**MINUTES OF THE TOWN COUNCIL**  
**REGULAR MEETING**  
**April 17, 2012**  
**7:00 p.m.**

The regular monthly meeting of the Winfield Town Council was called to order on April 17, 2012 at 7:00 p.m. by Mayor Randy Barrett, at Winfield Town Hall, 1 Main Street, Winfield, WV.

**ATTENDANCE**

**Members Attending:** Randy Barrett, Mayor; Charles Keefer, Nathan Fewell, Charles Eshenaur, Joe Rumbaugh and Dana Campbell, members; Jackie Hunter, Recorder.

**Staff Present:** Gloria Chapman and Johnny Hodges, Staff and Tim LaFon, City Counsel.

**Public:** Sam Barnett of the Winfield Municipal Building Commission. Joe Reeder introduced himself to Council as a candidate for Circuit Judge in Putnam County.

**Approval of Minutes:** The Minutes of the March 13, 2012 regular meeting were moved to be approved by Charles Eshenaur. Charles Keefer made a second. Motion carried. Minutes of the Special Session held on March 20, 2012 were moved to be accepted by Charles Keefer. Nathan Fewell made a second. Motion carried.

**FINANCIAL**

**Bills Paid.** The bills paid for the month of March 2012 in the amount of \$82,923.22 were approved on a motion made by Nathan Fewell. Dana Campbell made a second. Motion carried.

**General Fund Financial Statements.** The financial statement for the month of March 2012 was approved upon a motion made by Charles Eshenaur. Charles Keefer made a second. Motion carried.

**Coal Severance Fund Financial Statement.** The Coal Severance financial statement for the month of March 2012 was moved to be accepted by Charles Keefer. Nathan Fewell made a second. Motion carried.

## **REPORTS, QUESTIONS & DISCUSSIONS**

### **Police and Municipal Court Activity.**

The Mayor reported that the acting chief, Joe Marino, had taken a full time position and would only be working on a part-time basis for the City. He also introduced the incoming Police Chief, John Perrine, who will be retiring from the U.S. Marshall Service at the end of April 2012. The Mayor also noted that one of the police cars was involved in an accident and should be out of the shop by tomorrow.

### **Wastewater System/Treatment Plant Report**

The Mayor stated that all inflow and infiltration work had been completed except for some clay pipes in the old town section. The Mayor also reported that the Sanitary Board held a special meeting in March to discuss the high ammonia levels in the lagoon. Ashok Sanghavi and Jessie Parker of S&S Engineers were present and reported that the plant was originally designed in the 1980's for 3,000 customers and approximately 100 gallons of waste per customer. Mr. Sanghavi had requested the number of gallons billed for the schools and the School Board office. After reviewing the gallons billed, he stated that they had discovered that due to so many out of town children being enrolled at our schools, the population dramatically increased. They found that the population of the three schools in Winfield amounted to 2,316 individuals, including the Board Office, and when added to the population of Winfield, that totals approximately 4,617 people. The plant was designed with each customer using 100 gallons per day and that has dropped to a current usage of 50 gallons per day per customer making the concentration much higher.

The Mayor noted that a sewer plant permit has to be renewed every five years with the West Virginia Board of Environmental Protection and the next permit will be upcoming in July of this year. He stated that we would have to have an answer to the City's current sewer problems by that time. S&S Engineers have suggested three options.

Build a new waste water treatment plant at an approximate cost of \$5,000,000.

**Wastewater System/Treatment Plant Report (Cont'd).**

Chemically treat the plant to reduce the ammonia levels which would take you five to 10 years down the road

Pump our waste to another treatment plant, such as Putnam PSD.

**Storm Sewer Report:**

The Mayor reported work on the Cemetery water problem should be completed this week by C.J. Hughes. He mentioned that a fence still remains to be moved. He stated that C.J. Hughes is now working on dredging the debris build-up under the bridge in Woodland Forest. The Mayor also noted that the old water plant demolition is now complete and the area should be hydro-seeded this week.

**OLD BUSINESS**

**Annexation request – Drew Garnes, 3639 Winfield Road.** Attorney Tim Lafon reported that after seeing the final maps, two sections had been requested for annexation, but only one had been approved by the Council. He requested that the second area be approved before moving forward. Dana Campbell moved to approve the second request and Joe Rumbaugh made a second. Motion carried.

**Annexation request – H.E. Lewis apartments.** Previously approved.

**NEW BUSINESS**

**Spring clean-up dumpsters.** The Mayor requested Council to approve spring clean up for the City. He suggested that May 19<sup>th</sup> and 20<sup>th</sup> would be the best available dates. He reported that he had arranged to have a recycling dumpster for metal on site from R.J. Recycling of Nitro at no cost to the City. Charles Keefer moved to hold City clean up on May 19<sup>th</sup> and 20<sup>th</sup>. Joe Rumbaugh made a second. Motion carried.

**Planning Commission's recommendation of new Building Permit Fee Schedule.**

The Mayor presented the new Building Permit Fee Schedule, as recommended by the Planning Commission, for First Reading by the Council. Charles Keefer moved to hold First Reading of the new Building Permit Fee Schedule as

**Planning Commission's recommendation of new Building Permit Fee Schedule (Cont'd.)** presented by the Planning Commission. Dana Campbell made a second. Motion carried.

**Charles Roberts – pay as salaried employee**

Charles Roberts, the Building Inspector for the City of Winfield has been employed by the City to inspect new and remodeled construction, including electrical and plumbing on an as needed basis and he has been paid for each inspection at a set fee. Mr. Roberts requested to become a salaried employee with retirement benefits at a cost of \$20,000.00 per year. Since this would save the City money, Joe Rumbaugh moved to accept Mr. Roberts' offer and Nathan Fewell made a second. Motion carried.

**Change Biennial Election Date.** Tabled until May to acquire thoughts from the public.

**3<sup>rd</sup> Tuesday in April – Laying the Levy Rate.**

No public comments were heard nor were there any written objections submitted. The West Virginia Auditor's Office had rendered written approval; therefore, Charles Eshenaur moved to approve the Levy Rates as follows: Class 1 – 12.50; Class 2 – 25.00; Class 3 – 50.00. Charles Keefer made a second. Motion carried.

**GOOD OF THE ORDER.**

The Mayor reported that he had been talking with the towns on the North side of the river about a street sweeper that they were considering sharing.

Questions were asked about streetlights that had been out for some time. Gloria stated that they had been reported to AEP several different times, but she would report them again.

**ADJOURNMENT**

Nathan Fewell moved that the meeting be adjourned at 8:25 p.m. until the next regularly scheduled meeting. Motion carried.

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Randy L Barrett, Mayor

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Jackie Hunter, Recorder

