

**MINUTES OF THE TOWN COUNCIL  
REGULAR MEETING  
March 9, 2010**

On March 9, 2010 at 7:03 PM, the regular monthly meeting of the Winfield Town Council was called to order by Ronald C. Stone, at Winfield Town Hall, 1 Main Street, Winfield, WV.

**ATTENDANCE**

Members Attending – Ronald C. Stone, Mayor; Nathan Fewell, Charles Keefer, Joe Rumbaugh, Charles Eshenaur and Dana Campbell, members.

Members Absent – Jackie Hunter, Recorder.

**Staff Present:** Tim LaFon, Attorney; Johnny Hodges, Gloria Chapman, Staff; Sergeant Gary Chandler, Winfield PD.

**Public:** None

**MINUTES APPROVAL**

Minutes of the February 9, 2010 Regular Session were moved to be approved by Nathan Fewell, and seconded by Dana Campbell. Motion carried.

**FINANCIAL**

**Bills Paid** for the month of February 2010 were moved to be accepted by Charles Eshenaur. Nathan Fewell made a second. Motion carried.

**The General Fund Financial Statement** for the month of February 2010 was moved to be accepted by Nathan Fewell, seconded by Dana Campbell. Motion carried.

**The Coal Severance Fund Financial Statement** for the month of February 2010 was moved to be accepted by Charles Eshenaur and seconded by Joe Rumbaugh. Motion carried.

**Budget Rev. #4 2009-2010 – Increase Building Inspection and Engineering fees.**

Motion was made by Charles Eshenaur to increase funds for Building Inspection and Engineering fees as follows:

<u>Account</u>	<u>Previous Bal.</u>	<u>Increase</u>	<u>Decrease</u>	<u>New Balance</u>
436 Bldg. Insp.	\$ 9,050.00	\$ 6,500.00		\$ 15,500.00
420 Engineering	10,000.00	10,000.00		20,000.00
437 Plan/Zone	111,600.00		\$ 16,500.00	95,100.00

Nathan Fewell seconded the motion. Motion carried.

**Line item Budget Revision – redistribution of funds - Town Hall wages, Town Hall grounds maintenance and Town Hall training & education.** Nathan Fewell moved to accept the redistribution of funds for Town Hall as follows:

<u>Account</u>	<u>Previous Bal.</u>	<u>Incr. / (Decr)</u>	<u>New Balance</u>
440 103 TH Wage	\$ 78,000.00	( 3,000.00)	\$ 75,000.00
440 108 TH Overtime	3,524.00	3,000.00	6,524.00
440 215 TH Maint. Gr.	3,000.00	(500.00)	2,500.00
440 214 TH Travel	1,000.00	200.00	1,200.00
440 211 TH Training	750.00	300.00	1,050.00

Joe Rumbaugh seconded the motion; motion carried.

**Audit Report – Findings, FY 6/30/08 & 6/30/09.** Mayor Stone reported that the Auditor did have minor findings related to internal controls, and corrective action has been taken with regard to those findings.

**REPORTS, QUESTIONS & DISCUSSIONS**

**Police and Municipal Court Activity –** Sergeant Gary Chandler reported for Chief Lucas that a someone in a green pickup truck stole a roll of fencing from the Orders Construction site along Route 817. Sergeant Chandler asked that everyone be aware and report any suspicious behavior to the Police Department.

**Sewer System Report:** John Hodges reported that three of our sanitary sewer system pumps had to be repaired during the month of February.

The Mayor reported that for our sanitary sewer upgrade project the Sanitary Board approved Pay Request #6 to Rover Construction in the amount of \$ 18,050.00. He also noted that the project is 64% complete. The Mayor stated that work had slowed significantly due to poor weather conditions.

Mayor Stone also reported that a new employee has been hired for the sewer plant. His name is Jason Blankenship and he is currently a Class I Operator, and he has just passed the test for Class II Operator and will be certified within the next few months.

**Storm Sewer Report:** The Mayor reported that letters had been mailed to property owners to sign easements for right-of-ways and follow-up calls had been made. Approximately 17 residents have come in and signed the easements so far. The Mayor stated that we need to expedite this process, as this is first step to our USDA funding.

## **OLD BUSINESS**

### **Appointment of Board of Zoning Appeals Members**

Mayor Stone offered Thomas Brown, a retired contractor who lives in Mariners Landing as candidate for the Board of Zoning Appeals member. Motion was made by Nathan Fewell to accept Thomas Brown for the appointment to the Board of Zoning Appeals. The motion was seconded by Charles Eshenaur. Motion carried.

## **NEW BUSINESS**

### **Ordinances/Resolutions**

**First Reading – 2009-2010-5 Manufactured Housing Ordinance.** Joe Rumbaugh made a motion to accept the first reading of 1709.01 Mobile Home Ordinance. Nathan Fewell seconded the motion. Motion carried. Notices will be sent to all mobile home owners advising them of the new ordinance and to be at the next Council meeting for the second reading and adoption of the ordinance.

**Work Session – 2010-2011 Budget / Levy Estimate.** Proposed levy rates and draft budget were reviewed. Levy rate was calculated by staff and verified by the West Virginia State Auditor's Office according to tax projections made by the Putnam County Assessor. Levy Rates under consideration are as follows: Class I 12.11, Class II – 24.22 and Class IV – 48.44.

Discussion and work session continued with questions, answers, suggestions and notations being considered. A special session was scheduled for March 23 for consideration of adopting the 2010-2011 Budget/Levy Estimate and any other matters deemed necessary. Motion carried.

**Mayor/Council – Good of the Order.** Nothing to report.

#### **ADJOURNMENT**

Nathan Fewell moved that the meeting be adjourned at 8:34 p.m. until the next regular meeting on April 13, 2010.

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**Ronald C. Stone, Mayor**

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**Jackie Hunter, Recorder**