

WINFIELD SANITARY BOARD

MINUTES

January 7, 2016
7:00 p.m.

On Thursday, January 7, 2016 at 7:00 p.m. the meeting of the Winfield Sanitary Board was called to order by Chairman Randy L. Barrett, at Winfield City Hall, 3426 Winfield Road, Winfield, West Virginia.

ATTENDANCE

Those attending: Rod Burns and Clarence Litton, members and Chairman Randy Barrett.

Others present: Gloria Chapman, Secretary; Bill Harper, Wastewater Treatment Plant Manager; City Attorney Tim LaFon. Greg Belcher of Chapman Technical Group was absent.

PUBLIC None.

MINUTES

The minutes of December 3, 2015 were approved without objection.

FINANCIAL

Bills paid – F1 December 2015. Hearing no objection, the bills paid for the month December in the amount of \$ 34269.06 were approved without objection.

Financial Statements – F-2 for December 2015. The financial statement for November was approved without objection.

Adjustments F-3 December 2015. The adjustments for November in the amount of \$ 29.46 were approved without objection.

REPORTS

Chairman – comments/reports.

Mayor Barrett stated that he hoped everyone received and read the newsletter in which he had an article explaining the timeline for the new wastewater plant and why it was necessary to raise sewer rates. The Mayor reported that inflow & infiltration was discovered behind the plaza near the veterinarian's office across from the Dairy Freeze and Chapman Technical had moved the flowmeter to monitor the inflow. The Mayor also said that if we did not receive substantial rain to locate the I & I, we would have to do smoke testing of the lines. The Mayor also read a letter that was received from Scott

Chairman – comments/reports (Cont'd.)

Mandirola of WV DEP regarding Gary Young's request to build town homes behind the elementary school. The letter stated that the WV DEP had no objection to our request for approval, as long as the following instructions are followed. The city should obtain proper approval from the Bureau of Public Health and that the city should not make commitments for sewer service for new developments until completion of the new wastewater plant.

Staff Report.

Bill Harper, Wastewater Plant Manager reported that the ammonia reading for November was 23.4 mg/L and December was 20.7 mg/L.

UNFINISHED BUSINESS

Chapman Technical's report regarding new wastewater treatment plant. Greg Belcher of Chapman Technical reported that they are at 40% completion of the final design. He stated that in approximately two months they will be able to submit the design plan to WV DEP and obtain a permit to build the wastewater plant.

MS4 Storm Water Program. Mayor Barrett stated that he will draft a letter to Yogesh Patel of S & S Engineers to ask for his assistance with the WV DEP on the MS-4 Program in developing a testing program to prove we are not polluting, and to eventually try to get us a waiver on the MS-4 program.

WV DEP Consent Order #8125. The Mayor stated that the Consent Order has been signed and submitted to WV DEP and the city has begun paying the fine and this item can be removed from the agenda.

NEW BUSINESS

Correction to the Resolution authorizing the creation of an Operations & Maintenance savings account per WV Code. Gloria Chapman explained that the Resolution that was approved and signed last month was rejected by the WV State Treasurer's office because we failed to check "No" to "*WV Government Money Market*" and "No" to "*WV Short Term Bond Pool*"; everything else was correct. Therefore, Gloria presented a corrected Resolution to the Board for review and no action was necessary. She stated that the Treasurer's Office did go ahead and set up the account, even though the Resolution form needed correcting.

GOOD OF THE ORDER

ADJOURNMENT

Motion was made to adjourn by Rod Burns at 7:36 p.m. until the next regularly scheduled meeting.

Randy L. Barrett, Chairman

Gloria Chapman, Secretary