

WINFIELD SANITARY BOARD

MINUTES

November 5, 2015

7:00 p.m.

On Thursday, November 5, 2015 at 7:00 p.m. the meeting of the Winfield Sanitary Board was called to order by Chairman Randy L. Barrett, at Winfield City Hall, 3426 Winfield Road, Winfield, West Virginia.

ATTENDANCE

Those attending: Rod Burns and Clarence Litton, members and Chairman Randy Barrett.

Others present: Gloria Chapman, Secretary; Bill Harper, Wastewater Treatment Plant Manager; City Attorney Tim LaFon and Greg Belcher of Chapman Technical Group were absent.

PUBLIC None.

MINUTES

The minutes of October 15, 2015 were approved on a motion made by Rod Burns. Motion carried.

FINANCIAL

Bills paid – F1 October 2015. The bills paid for the month October in the amount of \$ 35,555.50 were approved without objection.

Financial Statements – F-2 for October 2015. The financial statement for October was approved without objection.

Adjustments F-3 October 2015. The adjustments for October in the amount of \$ 3.45 were approved without objection.

REPORTS

Chairman – comments/reports.

Nothing to report.

Staff Report.

Bill Harper, Wastewater Plant Manager reported that the ammonia reading for October was 24.5 mg/L. Bill also stated that they wrapped the water lines at the plant with electric heat tape to prevent freezing this upcoming winter.

UNFINISHED BUSINESS

Chapman Technical's report regarding new wastewater treatment plant. Greg Belcher of Chapman Technical stated that it would take 3 – 4 more months before the design of the wastewater treatment plant would be complete.

MS4 Storm Water Program. Mayor Barrett reported that he and Bill Harper met with Kevin Saunders of WV DEP regarding the MS-4 Program. The Mayor stated that we are within the year grace period, which will expire by August 16, 2016. He said that Mr. Saunders did an inspection and gave us a list of things we need to do to be in compliance, but he felt that we really did not need to be in the MS-4 Program since we do not have any major issues with runoff into the river. The Mayor said that even though we requested a waiver, Mr. Saunders said they do not grant waivers any longer, that we will need to develop a testing program.

WV DEP Consent Order #8125. Mayor Barrett reported that Attorney Tim LaFon sent us the final Revised Consent Order and that it will need to be approved by the Sanitary Board and then by City Council. Tim LaFon stated that he wanted to go over the Order and get clarification on a couple of items before we sign the Order. After much discussion, motion was made by Clarence Litton to approve Consent Order 8125 with the stipulation that Tim LaFon gets clarification on two items before it goes to City Council for approval.

GOOD OF THE ORDER

ADJOURNMENT

Motion was made to adjourn by Clarence Litton at 8:01 p.m. until the next regularly scheduled meeting.

Randy L. Barrett, Chairman

Gloria Chapman, Secretary