

WINFIELD SANITARY BOARD

MINUTES

August 11, 2014

7:00 p.m.

On Thursday, August 11, 2014 at 7:00 p.m. the regular monthly meeting of the Winfield Sanitary Board was called to order by Chairman Randy L. Barrett, at Winfield City Hall, 3426 Winfield Road, Winfield, West Virginia.

ATTENDANCE

Those attending: Rod Burns and Clarence Litton, members; and Chairman Randy Barrett.

Others present: Gloria Chapman, Secretary and Jackie Hunter, Recorder; City Attorney Tim LaFon and Mr. Greg Belcher of Chapman Technical Group. Bill Harper, Wastewater Treatment Plant Manager was absent.

PUBLIC None.

MINUTES

The minutes of June 12, 2014 were approved as presented.

FINANCIAL

Bills paid – F1 June 2014. Hearing no objections, the bills paid for June in the amount of \$36,952.56 were approved as presented.

Financial Statement – June 2014. The financial statement for June 2014 was approved without objection as presented.

Adjustments – June 2014. The adjustments for June 2014 in the amount of \$ 1,065.27 were approved as presented.

2014 – 2015 Sewer Budget – F4. The 2014-2015 Sewer Budget was approved on a motion made by Clarence Litton. Motion carried.

REPORTS

Chairman – comments/reports. Mayor Barrett reported that the ammonia reading for last month went back up to 29.5 mg/L, and no one could explain why. The Mayor stated that they were continuing to treat the lagoon with additional chlorine, but it hasn't seemed to make a difference.

Staff Reports.
Nothing to report.

UNFINISHED BUSINESS

Chapman Technical's report regarding new wastewater treatment plant. Nothing to report.

MS4 Storm Water Program. Greg Belcher of Chapman Technical reported that he received an email from WV DEP stating that the General Permit expired in July, and that they have re-issued a new permit and we will have 30 days to file a Notice of Intent to fall under the program; but he has not yet received the new permit. Once he receives the new permit, he will file a Request for Waiver.

OSHA Violations. Mayor Barrett reported that the City received a letter from OSHA stating that they did not have the authority, per WV Code 21-3A-1, to cite a city for OSHA violations and to disregard their previous notice.

NEW BUSINESS

Chapman Technical's Task Order No. 3. Mr. Greg Belcher of Chapman Technical presented the members their Task Order No. 3 Summary of Fees for design and engineering charges associated with the construction of a new wastewater treatment plant. The total of Task Order No. 3 was \$ 904,000.00. Motion was made by Clarence Litton to approve Task Order No. 3 as presented, with the contingency that Article 4 of the Master Agreement be amended to state that:

“It is understood by both parties that the OWNER intends to make timely
Payment of invoices totaling up to **\$100,000**”

rather than \$ 150,000 originally stated. Motion carried.

NEW BUSINESS (Cont'd.)

WV DEP Consent Order #8125. Mayor Barrett reported that Attorney Tim LaFon had scheduled a meeting with WV DEP for September 3 at 10 a.m. in their Kanawha City office to discuss the Consent Order. The Mayor requested that the Board members be present for this meeting, if possible.

GOOD OF THE ORDER

ADJOURNMENT

Motion was made to adjourn by Rod Burns at 7:57 p.m. until the next regularly scheduled meeting on September 4, 2014 at 7:00 p.m.

Randy L. Barrett, Chairman

Gloria Chapman, Secretary