

# WINFIELD SANITARY BOARD

## MINUTES

March 6, 2014  
7:00 p.m.

On Thursday, March 6, 2014 at 7:00 p.m. the regular monthly meeting of the Winfield Sanitary Board was called to order by Chairman Randy L. Barrett, at Winfield Town Hall, One Main Street, Winfield, West Virginia.

### ATTENDANCE

Those attending: Rod Burns and Clarence Litton, members; and Chairman Randy Barrett.

Others present: Gloria Chapman, Secretary, and Bill Harper, Wastewater Plant Manager; Attorney Tim LaFon, and Mr. Greg Belcher of Chapman Technical Group.

PUBLIC None.

### MINUTES

Hearing no objections, the minutes of February 6, 2014 were approved as presented.

### FINANCIAL

**Bills paid, Financial Review of Income/Expenses and Billing Adjustments** – Gloria Chapman, Secretary, explained that the city's accountant, Debi Rabel had been in and had a conference call with AccuFund and all of her questions were answered, and she said the financial statements for December and January were accurate. Therefore, motion was made by Clarence Litton to approve the financial statement for December 2013 and January 2014.

#### **Bills paid – February 2014.**

Hearing no objections, the bills paid for February 2014 were approved as presented.

#### **Financial Statements – F2.**

The financial statement for February 2014 was approved as presented.

#### **Adjustments for February 2014.**

The total adjustments for February 2014 totaling \$ 909.49 were approved without objection.

## **REPORTS**

**Chairman – comments/reports.** Mayor Barrett reported that he met with West Virginia American water regarding Putnam PSD providing us a secondary source of water and they said they would work with us.

### **Staff Reports.**

Bill Harper, Plant Manager reported that he did not take the ammonia reading until late in the month, and the results were not back yet.

## **UNFINISHED BUSINESS**

**Chapman Technical estimate for alternatives for our wastewater treatment and study/survey for the existing problems.** Greg Belcher of Chapman Technical reported that the Funding Committee meeting with the Infrastructure Council was set for March 25<sup>th</sup> and they will decide at that time if they approve the wastewater treatment plant as presented..

## **NEW BUSINESS**

### **GOOD OF THE ORDER**

Mayor Barrett stated that since he would be out of town the first week of April, he needed to set a new date for the April meeting. After discussion, it was decided to hold the next meeting on April 17<sup>th</sup> at 7 p.m.

### **ADJOURNMENT**

Motion was made to adjourn by Rod Burns at 7:19 p.m. until the next regularly scheduled meeting on April 17, 2014 at 7:00 p.m.

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Randy L. Barrett, Chairman

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Gloria Chapman, Secretary