

# WINFIELD SANITARY BOARD

## MINUTES

February 6, 2014

7:00 p.m.

On Thursday, February 6, 2014 at 7:00 p.m. the regular monthly meeting of the Winfield Sanitary Board was called to order by Chairman Randy L. Barrett, at Winfield Town Hall, One Main Street, Winfield, West Virginia.

### ATTENDANCE

Those attending: Rod Burns and Clarence Litton, members; and Chairman Randy Barrett.

Others present: Gloria Chapman, Secretary, and Bill Harper, Wastewater Plant Manager; Attorney Tim LaFon, and Mr. Greg Belcher of Chapman Technical Group.

PUBLIC None.

### MINUTES

Rod Burns stated that there was one correction needed to the Minutes of January 9. The minute approval for December 5, 2013 stated that Rod Burns made a correction to the minutes, but it was actually Clarence Litton that made the correction. Rod Burns made a motion approve the minutes of January 9<sup>th</sup> with the one correction as stated. Motion carried.

### FINANCIAL

**Bills paid, Financial Review of Income/Expenses and Billing adjustments** – Due to the change in accounting software, motion was made by Rod Burns to table the financials for December and January until next month. Motion carried.

### REPORTS

**Chairman – comments/reports.** Mayor Barrett reported that he met with Governor Manchin's aide, and unfortunately, there is little they can do to help us with financing of the new plant.

### **Staff Reports.**

Bill Harper, Plant Manager reported that the ammonia reading for January was 17.1. He also stated that the lagoons had frozen and they had to turn off the aerators and lift them out of the lagoons to keep them from sinking.

### **UNFINISHED BUSINESS**

**Chapman Technical estimate for alternatives for our wastewater treatment and study/survey for the existing problems.** Greg Belcher of Chapman Technical presented the members the preliminary Project Cost for the new wastewater plant, which was \$ 7,480,000.

### **NEW BUSINESS**

**Reimbursement of plumbing cost to repair line at 3 Valley Street.** Mayor Barrett presented the Board the two invoices from Mullen Plumbing the first dated 11/29/13 for \$ 539.01 and the second dated 1/2/14 for \$ 1,129.38. After discussion, motion was made by Clarence Litton to pay both invoices. Motion carried.

**Discuss giving customers a 1,000 gallon credit on sewer bills for WV American Water contamination.** City Attorney Tim LaFon reported that we are bound by the rules of the Public Service Commission, and we cannot give any credit unless WV American Water gives a credit on the water bill.

### **GOOD OF THE ORDER**

### **ADJOURNMENT**

Motion was made to adjourn by Clarence Litton at 7:56 p.m. until the next regularly scheduled meeting on March 6, 2014 at 7:00 p.m.

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Randy L. Barrett, Chairman

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Gloria Chapman, Secretary