

WINFIELD SANITARY BOARD

MINUTES

January 9, 2014

7:00 p.m.

On Thursday, January 9, 2014 at 7:00 p.m. the regular monthly meeting of the Winfield Sanitary Board was called to order by Chairman Randy L. Barrett, at Winfield Town Hall, One Main Street, Winfield, West Virginia.

ATTENDANCE

Those attending: Rod Burns and Clarence Litton, members; and Chairman Randy Barrett.

Others present: Gloria Chapman, Secretary, and Bill Harper, Wastewater Plant Manager; Attorney Tim LaFon, and Mr. Greg Belcher of Chapman Technical Group.

PUBLIC None.

MINUTES

Rod Burns stated that he had one correction to the minutes of December 5, 2013. Under "Chairman Comments/Reports" it was stated that the ammonia levels had dropped, but then the word "increase" should say "decrease". Rod Burns made motion to approve the minutes with the correction as stated. Motion carried.

FINANCIAL

Bills paid, Financial Review of Income/Expenses and Billing adjustments – Due to the change in accounting software, motion was made by Rod Burns to table the financials until next month. Motion carried.

REPORTS

Chairman – comments/reports. Mayor Barrett reported that he was contacted by Real Estate Central, the landlord for 3 Valley Street where the line repair was made last month. They felt that we should pay for their plumbing bill, since it was a problem with our line. The Mayor told them that he would present the invoices to the Sanitary Board next month, and let them decide what we will pay towards her bill.

Staff Reports.

Bill Harper, Plant Manager reported that the ammonia reading for December was 20.9.

UNFINISHED BUSINESS

Chapman Technical estimate for alternatives for our wastewater treatment and study/survey for the existing problems. Greg Belcher of Chapman Technical reported that he had completed the Preliminary Engineering Report and submitted it to the Infrastructure Council. He said the Infrastructure Council would make their ruling in March, and then he would have to prepare a WV DEP Priority Plan, a Facility Plan and do an Environmental Impact. He stated that he did not expect construction to begin until September of 2015.

NEW BUSINESS

Mr. Hackney of WV DEP's visit to the wastewater plant. Bill Harper reported that Mr. Hackney stated that Bill should increase the chlorine used in the lagoons to three times the current amount. Bill stated that they have increased the chlorine per his recommendation.

GOOD OF THE ORDER

ADJOURNMENT

Motion was made to adjourn by Clarence Litton at 7:51 p.m. until the next regularly scheduled meeting on February 6, 2014 at 7:00 p.m.

Randy L. Barrett, Chairman

Gloria Chapman, Secretary