

WINFIELD SANITARY BOARD

MINUTES

February 7, 2013

On Thursday, February 7, 2013 at 7:00 p.m. the regular monthly meeting of the Winfield Sanitary Board was called to order by Chairman Randy L. Barrett, at Winfield Town Hall, One Main Street, Winfield, West Virginia.

ATTENDANCE

Those attending: Randy L. Barrett, Chairman, Rod Burns and Kevin Karnes, members.

Others present: Gloria Chapman, Secretary and Bill Harper, Wastewater Plant Manager and Greg Belcher of Chapman Technical Group.

PUBLIC None.

MINUTES Hearing no objections, the minutes of the January 3, 2013 were approved on a motion made by Rod Burns. Motion carried.

FINANCIAL

Bills paid – The bills paid for January 2013 in the amount of \$ 36,748.75 were approved on a motion made by Rod Burns. Motion carried.

Financial Review – Income/Expenses. The financial statement for January 2013 was approved on a motion made by Kevin Karnes. Motion carried.

Billing Adjustments – The billing adjustments for January 2013 in the amount of \$ 749.13 were approved on a motion made by Kevin Karnes. Motion carried.

REPORTS

Chairman – comments/reports. Mayor Barrett reported that there was no difference in our electric usage yet, since the pulleys on the aerators have not been installed long enough to make a significant difference. He stated that we should see a substantial savings on our electric bill next month.

Staff Reports. Bill Harper, Plant Manager reported that a line that supplies water to the chlorinator that comes from the finishing pond broke and they had to repair it. During the repair, they discovered a leak under the concrete, and Bill said he is in the process of ordering parts to make that repair also. Bill also stated that the ammonia reading last month was 19.9.

OLD BUSINESS

Harry Teare – PSC complaint. Mayor Barrett reported that we did have some heavy rain, but they forgot to go check Mr. Teare's line.

New wastewater employee. Mayor Barrett reported that we received a total of 37 applications (two of them were late and were disqualified). The Mayor stated that he, Bill and John Hodges reviewed every application and selected five initial candidates to interview. Mayor Barrett stated that they interviewed four of those candidates yesterday, and will interview the remaining one on Saturday.

He said that it was decided that once the final three candidates were selected, they would take them down to the lagoons and let them clean the bar screen to see if they can handle it. This would be good experience with wastewater to ensure that the right person for the job would be selected. The Mayor stated that Commercial Insurance was contracted and asked if this would be covered under our liability insurance, and they said it was. Once this process is complete, they will decide upon the final candidate and he would probably start work on February 25th.

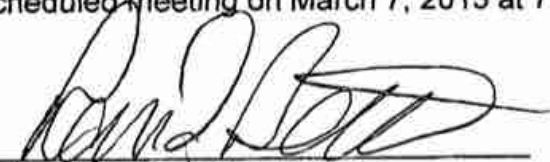
NEW BUSINESS

Chapman Technical Group's walk-through with findings and recommendations on our sanitary sewer problems. Greg Belcher of Chapman Technical Group reported that he spent a few days with Bill Harper going over our sewer operations and had reviewed I & I Reports that were provided by S & S Engineers. He also stated that the Mayor provided him with DVDs of the lines that were camera tested in Old Town, and he would review those also and give his recommendation on that also. Mr. Belcher stated that he felt it best to include the required rehab work and I & I work in our new wastewater plant project. He said he would include all of this in his Preliminary Engineering Report and also present an Engineering Agreement and get a draft to Attorney Tim LaFon for review.

GOOD OF THE ORDER

ADJOURNMENT

Motion was made to adjourn by Kevin Karnes at 7:43 p.m. until the next regularly scheduled meeting on March 7, 2013 at 7:00 p.m.



Randy L. Barrett, Chairman

Gloria Chapman, Secretary