

WINFIELD SANITARY BOARD

MINUTES

February 2, 2012

On Thursday, February 2, 2012 at 7:00 p.m. the regular monthly meeting of the Winfield Sanitary Board was called to order by Chairman Randy L. Barrett, at Winfield Town Hall, 1 Main Street, Winfield, West Virginia.

ATTENDANCE

Those attending: Randy L. Barrett, Chairman, and Kevin Karnes and Rod Burns, members.

Others present: Gloria Chapman, Secretary, Bill Harper, Plant Manager and Jackie Hunter, City Recorder; Jesse Parker of S & S Engineers and City Attorney Tim LaFon.

PUBLIC None.

MINUTES The minutes of the January 5, 2012 meeting were approved on a motion made by Kevin Karnes and seconded by Rod Burns. Motion carried.

FINANCIAL

Bills paid – The bills paid for January 2012 in the amount of \$ 168,392.53 were approved on a motion made by Rod Burns and seconded by Kevin Karnes. Motion carried.

Financial Review – Income/Expenses. The financial statement for was approved on a motion made by Kevin Karnes and seconded by Rod Burns. Motion carried.

Billing Adjustments – The billing adjustments for January 2012 in the amount of \$ 97.18 were approved on a motion made by Rod Burns and seconded by Kevin Karnes. Motion carried.

REPORTS

Chairman – comments/reports. Mayor Barrett reported that C. J. Hughes repair work to the sewer lines has been completed. In Winfield Way there were three leaks repaired and a manhole was installed at Dana Campbell's driveway, since there was no access to the line. In Westland Estates, three leaks were repaired and two manholes were below grade, which were raised and the tops sealed. In Woodbend Cove, at Jerald Murray's residence, the existing pool, which has been there 15 years, the line had been punctured and was against his pool. To prevent removal of his pool, the line was cut off and sealed, and a new line was installed to correct this problem. On Courthouse Drive, there were major leaks, which were repaired also.

Staff Reports. Bill Harper, Plant Manager reported that the ammonia readings were back up when he took readings this past month. Jesse Parker of S & S Engineers stated that Mr. Sanghavi called Rich Williams, who does all wastewater plant training, and try to schedule him to come by the plant and give us his opinion of what is causing this.

OLD BUSINESS

Ammonia Test results – DEP violation. Reported under Staff Reports.

Camera-testing lines. Mayor Barrett reported that due to the camera being broken, they did not work for two weeks. They have since resumed work in Old Town and have found several leaks that our crew can fix, and found multiple lines that are in very bad shape, which we will have to contract the repair work out. The Mayor stated that if we decide to do another sewer project, repairing the lines and manholes in Old Town would be a good one, since so many are in very bad shape. The Mayor stated that Monday should be the last day of testing the lines.

Next Sanitary Sewer Project. Mayor Barrett stated that last month it was discussed that the next sewer project should be replacing the old terra cotta lines and deteriorating manholes in Old Town, but since Rod Burns was absent last month, no final decision was made. After discussion, it was decided that we should wait until the camera testing is complete.

Jetter purchase. After discussion, motion was made by Kevin Karnes to amend the bid for the jetter to include 700 gallon dual axle trailer mounted jetter and to have an additional employee CDL certified to operate it. Rod Burns made a second. Motion carried.

NEW BUSINESS

C. J. Hughes repair work on lines/manholes. Mayor Barrett stated that as was previously discussed under “Chairman – reports”, C. J. Hughes has completed the repairs throughout town on the sewer lines. They will begin work in the cemetery as soon as we receive the right-of-way permit from Department of Highways.

GOOD OF THE ORDER. Nothing to report.

ADJOURNMENT

Motion was made to adjourn by Rod Burns at 7:56 p.m. until the next regularly scheduled meeting on March 1, 2012 at 7:00 p.m.

Randy L. Barrett, Chairman

Gloria Chapman, Secretary