

# WINFIELD SANITARY BOARD

## MINUTES

November 1, 2012

7:00 p.m.

On Thursday, November 1, 2012 at 7:00 p.m. the regular monthly meeting of the Winfield Sanitary Board was called to order by Chairman Randy L. Barrett, at Winfield Town Hall, One Main Street, Winfield, West Virginia.

### ATTENDANCE

Those attending: Randy L. Barrett, Chairman, and Kevin Karnes and Rod Burns, members.

Others present: Gloria Chapman, Secretary; Bill Harper, Plant Manager; City Attorney Tim LaFon and Jesse Parker of S & S Engineers.

PUBLIC None.

### MINUTES

Hearing no objection, the minutes of the October 4<sup>th</sup> meeting were approved as presented.

### FINANCIAL

**Bills paid** – The bills paid for October 2012 in the amount of \$ 53,349.13 were approved on a motion made by Rod Burns. Motion carried.

**Financial Statement – Income/Expenses.** The financial statement for October 2012 was approved on a motion made by Kevin Karnes. Motion carried.

**Billing Adjustments** – The billing adjustments for October 2012 in the amount of \$ 927.63 were approved on a motion made by Rod Burns. Motion carried.

### REPORTS

#### **Chairman – comments/reports.**

Mayor Barrett reported that the ammonia readings have still been well below the required limits and they will continue to monitor the readings. The Mayor also stated that the 8" line between the lagoons will have to be replaced soon to prevent overflows.

**Staff Reports.** Nothing to report.

### **OLD BUSINESS**

**Harry Teare – PSC Complaint.** Bill Harper reported that they went back to Mr. Harry Teare's home to monitor his service line, but there has not been significant rainfall to make a determination. He stated that they would be going back to the manhole near Harry Teare's residence and smoke testing and taking video again once there has been enough rain.

### **NEW BUSINESS**

**S & S Engineers – I & I report to WV DEP.** Jesse Parker of S & S Engineers reported that he submitted the I & I report to WV DEP last week, but said he was not sure of the timeframe for a response from them. He also instructed Bill Harper to be sure to submit a quarterly I & I report to DEP, even if there was nothing repaired.

**Ad for new engineering firm for Sanitary Wastewater treatment project.** Motion was made by Kevin Karnes to place a Class II legal ad for a new engineering firm to manage our sanitary wastewater system; Rod Burns seconded. Motion carried.

**GOOD OF THE ORDER.** Nothing.

### **ADJOURNMENT**

Motion was made to adjourn by Kevin Karnes at 7:23 p.m. until the next regularly scheduled meeting on December 6, 2012 at 7:00 p.m.

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Randy L. Barrett, Chairman

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Gloria Chapman, Secretary