

WINFIELD SANITARY BOARD

MINUTES October 18, 2012

7:00 p.m.

On Thursday, October 18, 2012 at 7:00 p.m. the regular monthly meeting of the Winfield Sanitary Board was called to order by Chairman Randy L. Barrett, at Winfield Town Hall, One Main Street, Winfield, West Virginia.

ATTENDANCE

Those attending: Randy L. Barrett, Chairman, and Kevin Karnes and Rod Burns, members.

Others present: Gloria Chapman, Secretary; Bill Harper, Plant Manager; City Attorney Tim LaFon and Jesse Parker of S & S Engineers.

PUBLIC Mr. Drew Garnes, developer of Hosanna Way Subdivision and Jimmy Calhoun of Calhoun Engineering were present to answer any questions regarding Hosanna Way Subdivision sewer service request.

MINUTES

Rod Burns made a motion that the minutes of September 6, 2012 be approved with one correction which should be made under "Attendance" that stated that "he attended via telephone conference" which was incorrect, he was present at the meeting. Minutes were approved as presented with that one correction.

FINANCIAL

Bills paid – The bills paid for September 2012 in the amount of \$ 60,229.37 were approved on a motion made by Kevin Karnes. Motion carried.

Financial Statement – Income/Expenses. The financial statement for September 2012 was approved on a motion made by Rod Burns. Motion carried.

Billing Adjustments – The billing adjustments for September 2012 in the amount of \$ 849.16 were approved on a motion made by Rod Burns. Motion carried.

REPORTS

Chairman – comments/reports. Mayor Barrett reported that S & S Engineers had advised him that the duck weed on our lagoons should be removed before cold weather because if it dies and falls to the bottom, it would create high ammonia levels in the

Chairman – comments/reports (Cont'd.)

lagoon. Therefore, he instructed Bill Harper and staff to remove the duck weed from the second lagoon in the middle cell this past month. The Mayor stated that AAA Septic was hired to dispose of the duckweed. They spent three hours removing it into a 2,500 gallon tank and the cost was \$ 730.00. The Mayor stated that he and Bill Harper estimated that it would cost approximately \$ 5,000 - \$ 7,000 to remove the remaining duckweed from the lagoons, and that it was decided that it was not economically feasible to continue the removal at this time.

Mayor Barrett also reported to the members that the Municipal Building commission was to pay \$ 20,000 towards one half the cost of the jetter that was purchased in June. Our accountant, Debi Rabel informed him that since the jetter was purchased in June, which is our fiscal year ended 6/30/12, and the money from the Storm Water account would not have been transferred until August (fiscal year ended 6/30/13), we could not transfer the funds since it was two different fiscal years. She stated since the PSC report and all of the year end books had been closed, we could not do the transfer. Also, she stated that it would be considered a “one-time donation of funds” which would prohibit the city from giving the Sanitary Board and funds in the future. She suggested that the \$ 20,000 remain in the Storm Water checking, and we use it to purchase equipment that can be used for both sewer and storm water lines.

Staff Reports. Bill Harper reported that it was previously thought that Harry Teare’s neighbor’s sewer line was tied in to his. Bill stated that they dye-tested the line and found that it was not tied into Mr. Teare’s line.

OLD BUSINESS

Harry Teare – PSC Complaint. Mayor Barrett reported that Mr. Teare hired Tolley Contracting to replace his service line per the PSC ruling. The Mayor stated that Bill Harper and staff smoke tested the new line and took videos and found the service line going around his house is still leaking. Mayor Barrett stated that when we get another good rain, Bill would be going back to the manhole near Harry Teare’s residence and smoke testing and taking video again, and we would send Mr. Teare another letter to get the service line around his home replaced.

NEW BUSINESS

Drew Garnes – Hosanna Way Subdivision. Jesse Parker of S & S Engineers reported that he had received the revised plans from Mr. Garnes and he recommended approval contingent upon a minimum cover of 36” over the sewer lines. Motion was made by Kevin Karnes to approve the sanitary sewer connection. Motion carried.

S & S Engineers – I & I report to WV DEP. Jesse Parker of S & S Engineers reported that he met with the Mayor and Bill Harper and went over the Infiltration and Inflow Correction Action Plan which will be submitted to WV DEP. The plan gives a general

S & S Engineers – I & I Report to WV DEP (Cont'd.)

overview of the city's existing wastewater collection system, treatment facility and the WV/NPDES Administrative Order and then lists the areas which the City has identified where corrective work must be done in Woodbend Cove, Woodland Forest, Cash Lane, Berry Hills, and on Ferry, Main, Bridge and Valley Streets. The report states that the city anticipates the remedial work will be done within five years and the estimated cost is approximately \$ 150,000.00. Jesse stated that Bill Harper just gave him a list of some additional areas to include in his report, and he stated that he would add those to the report and send it to WV DEP this week.

GOOD OF THE ORDER. Nothing.

ADJOURNMENT

Motion was made to adjourn by Kevin Karnes at 7:26 p.m. until the next regularly scheduled meeting on November 1, 2012 at 7:00 p.m.

Randy L. Barrett, Chairman

Gloria Chapman, Secretary