

WINFIELD SANITARY BOARD

MINUTES

JUNE 2, 2011

On June 2, 2011 at 7:00 p.m., the regular monthly meeting of the Winfield Sanitary Board was called to order by Chairman, Ronald C. Stone, at Winfield Town Hall, 1 Main Street, Winfield, West Virginia.

ATTENDANCE

Those attending: Ronald C. Stone, Kevin Karnes and Rod Burns.

Others present: Jackie Hunter, Recorder; Bill Harper, Staff; Tim LaFon, Town Counsel and Jesse Parker of S&S Engineers, Inc. Gloria Chapman, Secretary, was absent.

PUBLIC

Alejandro Flores, Hayward Harper and Drew Garnes.

MINUTES The minutes of the May 5, 2011 meeting were approved on a motion made by Rod Burns and seconded by Kevin Karnes. Motion carried.

FINANCIAL

Bills Paid – The bills paid for May 2011 were approved on a motion made by Kevin Karnes and seconded by Rod Burns. Motion carried.

Financial Review – Income/Expenses. The financial statement for May 2011 was approved on a motion made by Rod Burns and seconded by Kevin Karnes. Motion carried.

Billing Adjustments – The billing adjustments for May 2011 in the amount of \$ 359.20 were approved on a motion made by Rod Burns and seconded by Kevin Karnes. Motion carried.

REPORTS

Chairman – Comments/Reports The Mayor had no report.

Staff Reports. Bill Harper reported that both of the 10 hp aerators in the lagoon have burned up after having run less than 24 hours and he has no idea what the problem is. He recommended that we go with a different brand and a larger horsepower. The Mayor recommended that Bill begin the process of purchasing a new 25 horsepower aerator. Bill also reported that ammonia problems were improving and should drop even more with the purchase of a new aerator.

OLD BUSINESS

Wastewater System Improvements Project – Draw #16

Jesse Parker of S&S Engineers presented to the Board Draw #16 for the project. An invoice from Precision Pump & Valve for \$20,647 for the purchase of three pumps was approved on motion made by Rod Burns and seconded by Kevin Karnes. Motion carried.

Jesse also noted that he had reviewed the shop drawings for the new generators provided by the supplier and found everything to be satisfactory. He added that he would proceed with a notification letter to order the generators.

NEW BUSINESS

Sewer Service Request – Alex Flores

Mr. Alex Flores, Attorney for the congregation of Jehovah's Witnesses spoke in conjunction with Hayward Harper and Mr. Drew Garnes (property owner of 3936 Winfield Road) concerning sanitary sewer service for the proposed Jehovah's Witness facility. Jesse Parker of S & S Engineers explained that the lift station near the riding rink is at "near capacity" because the developer of Cane Creek Crossing paid for the upgrade of a pump station to our sewer system in order to accommodate the development he was building. Since all of the lots in Cane Creek are not yet built upon, our system is at "near capacity". When all of the lots are built upon, we will be at full capacity. He informed them that he would need to send him a formal letter of request for service (with considerations for future growth), along with a plat drawing showing where they expect to tie-in to our sewer system, an easement agreement if they go under the roadway, and since our system is at capacity in that area, they would be responsible for the cost of installation of and maintaining a pump station, grinder station and the force main to get to where our gravity lines are. Motion was made by Rod Burns to approve Mr. Garnes request for sewer service for the proposed Jehovah witness facility at 3936 Winfield Road, upon approval of plans by S & S Engineers. Motion was seconded by Kevin Karnes. Motion carried.

Sue O'Dell – manhole issue

Jesse Parker of S&S Engineers stated that he would further investigate the issue concerning ground water problems around the manhole.

Page 3

Sanitary Board Minutes

June 2, 2011

GOOD OF THE ORDER Nothing to report.

ADJOURNMENT

Motion was made to adjourn by Kevin Karnes at 8:00 p.m. until the next regularly scheduled meeting on July 7, 2011.

Rod Burns

Gloria Chapman, Secretary

