

# WINFIELD SANITARY BOARD

## MINUTES

November 3, 2011

On Thursday, November 3, 2011 at 7:00 p.m. the regular monthly meeting of the Winfield Sanitary Board was called to order by Chairman Randy L. Barrett, at Winfield Town Hall, 1 Main Street, Winfield, West Virginia.

### **ATTENDANCE**

Those attending: Randy L. Barrett, Chairman, Rod Burns, and Kevin Karnes, members.

Others present: Gloria Chapman, Secretary and Bill Harper, Plant Manager. Jesse Parker of S & S Engineers and City Attorney Tim LaFon.

**PUBLIC** Drew Garnes of 3639 Winfield Road was present to discuss his sewer connection request for the development of 18 homes and 11 condominiums on the property. Jesse Parker of S & S Engineers stated that we did have sufficient capacity, but that they would have to install a pump station to pump the wastewater to Winfield Avenue were a connection can be made. He instructed Mr. Garnes to provide formal plans showing the development and the sewer connection for final approval. Mr. Garnes state that he had originally planned to connect to the same pump station that the Jehovah's Witnesses used, but they decided not to do that and install a separate station of his own.

**MINUTES** The minutes of the October 6, 2011 meeting were approved on a motion made by Rod Burns and seconded by Kevin Karnes. Motion carried.

### **FINANCIAL**

**Bills paid** – The bills paid for October 2011 in the amount of \$ 33,944.99 were approved on a motion made by Kevin Karnes and seconded by Rod Burns. Motion carried.

**Financial Review – Income/Expenses.** The financial statement for October 2011 was approved on a motion made by Rod Burns seconded by Kevin Karnes. Motion carried.

**Billing Adjustments** – The billing adjustments for October 2011 in the amount of \$ 370.55 were approved on a motion made by Rod Burns and seconded by Kevin Karnes. Motion carried.

### **REPORTS**

**Chairman – comments/reports.** Mayor Barrett stated that the insulation has been sprayed in the garage at the plant and the heaters have been installed, and that project

**Chairman – comments/reports (Cont'd.)**

is complete, except for the garage doors being installed. Also, he stated that Bill Harper and staff replaced the side door of the garage, since the bottom was rotted out. The Mayor also stated that they were considering taking the old sliding garage doors and installing them as a wind break on the west side of the open-end shed in the back.

**Staff Reports.** Bill Harper, Plant Manager reported that weekly testing result were still very good with levels well below the required reading of 15 mdl. He also reported that two pumps went out last month near Woodrum pump station which cost around \$ 4,500.00. Mr. Harper said they should get the stationery generator installed next week and have an electrical scheduled to come wire it in. Mayor Barrett also stated that there is an old storage shed at the plant that needs torn down, and there is a storage shed at the Jehovah's Witness building that they are going to move to the plant in place of the old one.

**OLD BUSINESS**

**Garage – sewer plant.** Reported under Staff Reports.

**Test results – DEP violation.** Tim LaFon stated he had meeting set up in December to discuss the violation and the fact that our test results have been well below the required limits for two months now.

**Emergency generator installation.** They are stilling working on wiring and preparation for the installation. There was discussion as to what to do with the old generators. Jesse Parker suggested checking with Rural Water Association to see if they might have an interest in purchasing them.

**NEW BUSINESS**

**Jetter Purchase.** Jesse Parker of S & S Engineers presented a quote from West Virginia Tractor for a 700 gallon Jetter for a price of \$ 44,000.00. Since there were questions that needed clarification on the options, it was decided no action would be taken this month, and Jesse would get clarification on the options to present at next month's meeting.

**GOOD OF THE ORDER –** Mayor Barrett stated that we have contacted Putnam PSD to camera test our lines several times, but they will not return our calls. He instructed Bill Harper and Jesse Parker to work together and find someone to help camera test our lines and find the infiltration. Also, Jesse Parker of S & S Engineers reported that there was an email sent out by Sammie Gee of WV DEP Bond Counsel stating that the way the State Auditor's Office handled our audit with regard to our storm water project loan was incorrect, and he would get in touch with her to find out what will be done to remedy the situation.

**ADJOURNMENT**

Motion was made to adjourn by Kevin Karnes at 7:45 p.m. until the next regularly scheduled meeting on December 1, 2011 at 7:00 p.m.

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Randy L. Barrett, Chairman

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Gloria Chapman, Secretary