

**WINFIELD SANITARY BOARD****MINUTES****JANUARY 6, 2011**

On January 6, 2011 at 7:02 p.m. the regular monthly meeting of the Winfield Sanitary Board was called to order by Chairman, Ronald C. Stone, at Winfield Town Hall, 1 Main Street, Winfield, West Virginia.

**ATTENDANCE**

Those attending: Ronald C. Stone and Kevin Karnes. Rod Burns was absent.

Others present: Gloria Chapman and Bill Harper, staff; Jesse Parker of S & S Engineers, Inc.

**PUBLIC**

**MINUTES – Approval, December 2, 2010.** The minutes of the December 2, 2010 meeting were approved on a motion made by Kevin Karnes and seconded by Ronald Stone. Motion carried.

**FINANCIAL**

**Bills paid** – The bills paid for December 2010 were approved on a motion made by Kevin Karnes and seconded by Ronald Stone. Motion carried.

**Financial Review – Income/Expenses.** The financial statement for December 2010 was approved on a motion made by Kevin Karnes and seconded by Ronald Stone. Motion carried.

**Billing Adjustments** – There were no billing adjustments for December 2010.

**REPORTS**

**Staff Reports** – Bill Harper reported that the grinder station at 2902 Winfield Road failed and they had to install a new pump and replace some controls in the panel box. It is now back up and running fine. He also state that one of the 10 hp aerators blew up and he will look into having it rebuilt.

**OLD BUSINESS**

**Wastewater System Improvements Project – Report.** Jesse Parker of S & S Engineers reported that the two aerators from Air Master have been delivered and he presented a quote from Whitt-Meadows Electric for labor and materials to wire the control panel of \$ 12,200.00. They had to order an additional part from Cutler-Hammer, but as soon as that comes in, Jesse will coordinate with Bill Harper to have the unit installed. The four Flygt pumps from Precision Pump have been ordered, but are not in yet. The generators have to be bid out and he is awaiting approval from David Byrd of DEP on the specs. Once he receives approval from DEP, we will place a Class II legal ad for bids to supply the generators.

**2<sup>ND</sup> Stimulus Package – Sanitary Sewer Project .** Since it was decided at last months meeting that there will be no action taken at this time regarding these monies, this item will be removed from the next agenda.

### **NEW BUSINESS**

**Garage – Sewer Plant.** Jesse Parker of S & S Engineers presented to the members a sample garage plan for their consideration. Bill Harper stated that the main reason for needing a garage is to keep the jetter in, once they receive it. Also, they have all of their other equipment that needs stored out of the weather. Kevin Karnes made a motion for S & S Engineers to design a garage to the specs that were discussed and give a cost estimate for constructing it. Ronald Stone seconded the motion. Motion carried.

**Electricity costs – grinder pumps.** Jesse Parker of S & S Engineers presented the Board members the calculations for the electricity used to run the grinders at 2878 Winfield Road, Mike & Kim Davis, and for the Arthur Agency. Motion was made by Kevin Karnes to pay Mike & Kim Davis \$ .60 per month for electricity usage and The Arthur Agency \$ .30 per month from 2005 to present, and from now on for the grinder electric usage. Motion was seconded by Ronald Stone. Motion carried.

**Winfield car wash.** Mayor Stone reported that we had contacted Putnam PSD and the city of Hurricane to inquire if they made any special allowances for car washes on their sewer bill and found that they do not. After much discussion, Kevin Karnes made motion that we send a letter to Claxton Smith telling them we cannot give them any allowance/adjustment on their sewer bill. Ronald Stone seconded; motion carried.

**Draw #14 – Wastewater Systems Improvement Project.** Jesse Parker of S & S Engineers presented Draw #14 for \$ 52,300 for the two aerators from Airmaster Aerator. Motion was made by Kevin Karnes and seconded by Ronald Stone to approve Draw #14 in the amount of \$ 52,300.00. Motion carried.

**GOOD OF THE ORDER.** Nothing to report.

### **ADJOURNMENT**

Motion was made to adjourn by Kevin Karnes at 7:37 p.m. until the next regularly scheduled meeting on January 6, 2011 at 7:00 p.m.

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Ronald C. Stone, Chairman

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Gloria Chapman, Secretary