

WINFIELD SANITARY BOARD**MINUTES****SEPTEMBER 2, 2010**

On September 2, 2010 at 7:14 p.m. the regular monthly meeting of the Winfield Sanitary Board was called to order by Chairman, Ronald C. Stone, at Winfield Town Hall, 1 Main Street, Winfield, West Virginia.

ATTENDANCE

Those attending: Ronald C. Stone, Rod Burns and Dustin Sawyers; members.
Others present: Gloria Chapman and Bill Harper, staff; Jesse Parker and Ashok Sanghavi of S & S Engineers, Inc.

PUBLIC

MINUTES – Approval, August 17, 2010. The minutes of the August 17, 2010 meeting were approved on a motion made by Rod Burns and seconded by Dustin Sawyers. Motion carried.

FINANCIAL

Bills paid – The bills paid for August 2010 were approved on a motion made by Dustin Sawyers and seconded by Rod Burns. Motion carried.

Financial Review – Income/Expenses. The financial statement for August 2010 was approved on a motion made by Dustin Sawyers and seconded by Rod Burns. Motion carried.

Billing Adjustments – The billing adjustments in the amount of \$ 852.08 for the month of August 2010 were approved on a motion made by Rod Burns and seconded by Dustin Sawyers. Motion carried.

REPORTS

Staff Reports – Bill Harper reported that he had received a complaint about a sink hole near 30 Riverdale, and when he dug the area out, he found a 4” service line tied into an 8” sewer main line that had been installed back in the 1970’s. The two lines had been concreted together and there was a three-inch gap in between them. The three-inch gap caused erosion and created the sink hole. Mr. Harper will order the necessary parts and get it fixed as soon as possible.

OLD BUSINESS

Wastewater System Improvements Project – Report. Mr. Jesse Parker of S & S Engineers reported that the project is 100% complete and came in under budget by approximately \$ 139,000. It was decided at the last meeting that various equipment could be purchased with this money. Mr. Parker presented a draft letter to Mr. David Byrd of WV DEP for this equipment totaling \$ 138,797.00, along with price quotes for the equipment.

The Mayor also stated that during the course of this project, there were some damages to property that need to be addressed. There was a tree that had the roots damaged during the project, and it fell in the backwater near Larabee Lane and needs to be removed. Also Mr. Leslie's driveway needs to be returned to the condition it was in before the project started. Jesse Parker said he has already sent Rover Construction a letter regarding these items and they assured him they would be taken care of.

2ND Stimulus Package – Sanitary Sewer Project . Mr. Parker of S & S Engineers reported that we are still waiting on the availability of funding.

NEW BUSINESS

Approval – Draw #13, Wastewater Construction Project. Jesse Parker of S & S Engineers presented to the Board Draw #13 in the amount of \$ 5,542.00, and Periodic Pay Estimate #11 from Rover Construction in the amount of \$ 1,000.00. Payments from Draw #13 are as follows:

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|---------------------------------------|----|----------|--------------------------|
| 1. Rover Construction | \$ | 1,000.00 | (Pay Estimate No. 11) |
| 2. Regional Intergovernmental Council | | 4,434.00 | (Admin. services) |
| 3. WV DEP | | 108.00 | (NPDES Permit extension) |

Motion was made by Dustin Sawyers to approve Periodic Pay Request No. 11 from Rover Construction in the amount of \$ 1,000.00, and Draw #13 in the amount of \$ 5,542.00. Rod Burns made a second. Motion carried.

Request for sewer service – 3728A Winfield Road. The Board members were presented with a copy of the letter and cost estimate that was sent to Mr. Clancy Short of Century 21 for a sewer extension to provide service at 3728A Winfield Road. The total cost estimate was \$ 40,000.00 and a tap fee of \$ 1,850.00 would apply.

GOOD OF THE ORDER. The Division of Highways has contacted the Town with regard to extending the turn lane on Route 817 from the bridge to the Middle School. They will be available for discussion at the next Putnam County Transportation Committee Meeting on September 27, 2010 at 8:30 a.m. at the Courthouse in the old courtroom. The Mayor encouraged the members (and public) to attend this meeting.

ADJOURNMENT

Motion was made to adjourn by Dustin Sawyers at 8:03 p.m., seconded by Rod Burns until the next regularly scheduled meeting on October 7, 2010.

Ronald C. Stone, Chairman

Gloria Chapman, Secretary