

WINFIELD SANITARY BOARD

MINUTES

JUNE 3, 2010

On June 3, 2010 at 7:03 p.m. the regular monthly meeting of the Winfield Sanitary Board was called to order by Chairman, Ronald C. Stone, at Winfield Town Hall, 1 Main Street, Winfield, West Virginia.

ATTENDANCE

Those attending: Ronald C. Stone and Rod Burns and Dustin Sawyers.
Others present: Gloria Chapman, staff; Jesse Parker and Ashok Sanghavi of S & S Engineers, Inc.

PUBLIC Mr. Jeff Smith of Claxton Smith & Sons. Mr. Smith stated that he is the new owner of the Winfield Car Wash on Main Street, and he requested a minimum sewage bill, rather than a bill on actual gallons used because Mr. Scarbro installed a well for water usage, rather than use WV American Water.

MINUTES – Approval, May 6, 2010. The minutes of the May 6, 2010 meeting were approved on a motion made by Dustin Sawyers and seconded by Rod Burns. Motion carried.

FINANCIAL

Bills paid – The bills paid for May 2010 were approved on a motion made by Rod Burns and seconded by Dustin Sawyers. Motion carried.

Financial Review – Income/Expenses. The financial statement for May 2010 was approved on a motion made by Dustin Sawyers and seconded by Rod Burns. Motion carried.

Billing Adjustments – The billing adjustments in the amount of \$ 465.87 for the month of May 2010 were approved on a motion made by Dustin Sawyers and seconded by Rod Burns. Motion carried.

2010-2011 Sanitary Budget. Motion was made by Rod Burns to approve the 2010-2011 Sanitary Budget , seconded by Dustin Sawyers.

REPORTS

Staff Reports – Bill Harper reported that there was a report of a problem at the grinder station at #2 Ferry Street. He reported that the flow meter was stuck, and corrected the problem.

OLD BUSINESS

Wastewater System Improvements Project – Report. Jesse Parker of S & S Engineers reported regarding Contract #2 - sludge removal, that Burch Hydro began the cleaning process of the lagoons and he presented the Board with pictures of the progress. They are using two trucks to haul the sludge, and today they hauled 16 loads to the farm site. With the first lagoon emptied, they were able to inspect the liner and discovered there are 4 places in the liner that need some type of repair. Jesse said he has contacted Foster supply to give an estimate on these repairs.

Also, since the sludge removal was to be completed by June 30, 2010 and Burch Hydro was not able to start the process until the end of May, Jesse informed the Board that he had written a letter to the WV DEP requesting an extension to complete the project until September 30, 2010.

Mr. Parker also reported regarding Contract #1 - Rover Construction presented their progress report as 99% complete. He reported that the three new lift stations; the plant, Bridge Street, and Woodbend Cove have been substantially completed to date and he presented the Mayor with a Certificate of Substantial completion dated 5/11/10; which means the warranty would be effective until 5/11/11. Larabee Pump station should be complete by the end of this month, and that will complete this project. Motion was made by Rod Burns to accept and sign the Certificate of Substantial Completion, motion was seconded by Dustin Sawyers. Motion carried.

2ND Stimulus Package – Sanitary Sewer Project . The bids for the 2nd Stimulus Package were opened and we received bids from the following engineering firms:

Michael Baker, Jr., Inc.	Charleston, WV
Cerrone Associates, Inc.	Wheeling, WV
Dunn Engineers, Inc.	Charleston, WV
Chapman Technical Group	St. Albans, WV
Ghosh Engineers, Inc.	Charleston, WV
Potesta & Associates	Charleston, WV
Qk4	St. Albans, WV
Randolph Engineering Co.	Scott Depot, WV
Terradon Corp.	Poca, WV

After discussion and review, the Board agreed to select S & S Engineers for the second sewer project. Motion was made by Dustin Sawyers to select S & S Engineers and seconded by Ronald Stone. Motion carried. Rod Burns recused himself from voting due to a conflict of interest.

Also, for the second sewer project, Mr. Sanghavi of S & S Engineers presented to the Board for consideration a Preliminary Cost Estimate of two different types of new sewer plants, along with different types of funding and grant sources. The Board agreed to do further research and explore the feasibility of a new sewer plant.

2nd Stimulus Package (Cont'd.)

Bill Harper stated that he felt it was important to replace some of the older manholes in town. The Mayor told him to have a list of the manholes needing repair and present it at the next meeting.

After discussion, it was also agreed that it is the Town's responsibility to fill the large sink hole on Valley Street near Frank Gritt's office.

NEW BUSINESS

Approval – Draw #10, Wastewater Construction Project. Jesse Parker of S & S Engineers presented to the Board, Rover Construction's Periodic Pay Estimate No. 9 in the amount of \$ 95,009.43, Burch Hydro Pay Request No. 1 in the amount of \$ 17,554.82, and Draw #10 in the amount of \$ 122,085.00. Payments from Draw #10 are as follows:

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| 1. Rover Construction | \$ 95,010.00 | (Pay Estimate No.9) |
| 2. Burch Hydro | 17,555.00 | (Pay Request No. 1) |
| 2. S & S Engineers | 9,520.00 | (Liner Inspection) |

Motion was made by Rod Burns to approve the Periodic Pay Request No. 9, Rover Construction, and Pay Request No. 1 from Burch Hydro, and Draw #10 in the amount of \$ 122,085.00; Dustin Sawyers made a second. Motion carried.

Winfield Car Wash – Jeff Smith, request for waiver of sewer tap. After much discussion, it was determined that there is a sewer tap on the premises and water service from WV American water. The former owner was using a well for water in the car wash. The Mayor informed Mr. Smith that we would check State Code and let him know if he could use the well for water service, or if he would have to use WV American and connect to our sewer service.

GOOD OF THE ORDER. Nothing.

ADJOURNMENT

Motion was made to adjourn by Rod Burns at 8:46 p.m., seconded by Dustin Sawyers until the next regularly scheduled meeting on July 1, 2010.

Ronald C. Stone, Chairman

Gloria Chapman, Secretary