

WINFIELD SANITARY BOARD

MINUTES

APRIL 1, 2010

On April 1, 2010 at 7:08 p.m. the regular monthly meeting of the Winfield Sanitary Board was called to order by Chairman, Ronald C. Stone, at Winfield Town Hall, 1 Main Street, Winfield, West Virginia.

ATTENDANCE

Those attending: Ronald C. Stone and Rod Burns and Dustin Sawyers.

Others present: Gloria Chapman, staff; Jesse Parker and Ashok Sanghavi of S & S Engineers, Inc., and Attorney Tim LaFon.

PUBLIC None.

MINUTES – Approval, March 4, 2010. The minutes of the March 4, 2010 meeting were approved on a motion made by Rod Burns and seconded by Dustin Sawyers. Motion carried.

FINANCIAL

Bills paid – The bills paid for March 2010 were approved on a motion made by Dustin Sawyers and seconded by Rod Burns. Motion carried.

Financial Review – Income/Expenses. The financial statement for March 2010 was approved on a motion made by Dustin Sawyers and seconded by Rod Burns. Motion carried.

Billing Adjustments – The billing adjustments in the amount of \$ 109.96 for the month of March 2010 were approved on a motion made by Rod Burns and seconded by Dustin Sawyers. Motion carried.

Uncollectible Accounts – Write-offs. Tabled until next meeting until Tim LaFon determines if we can hold the landlord liable for unpaid charges.

REPORTS

Staff Reports – Mayor Stone reported that Rover Construction unknowingly crushed one of our sewer lines which caused water and sand to get into our Larabee Lane pump station and cause the pump to fail. The Mayor stated that Rover Construction would be liable for the pump damage, and since our employees had to work all weekend, they would also be responsible for their overtime and any other charges associated with repair due to this damage.

Staff Reports (Cont'd.) Mayor Stone also reported that DEP came to our sewer plant this week and did a surprise inspection. They gave us a good report with no citations. They did ask that we submit a progress report on our wastewater system upgrade project.

Mayor Stone reported that we have hired a new employee for our sewer plant. His name is Jason Blankenship and he is currently a Class I operator and working towards his Class II certification.

OLD BUSINESS

Wastewater System Improvements Project – Report. Jesse Parker of S & S Engineers reported that Rover Construction submitted their Progress Report for March 2010 which states that the project is now 70% complete. Progress this month was slow due to problems with the gravity line at Larabee Lane.

2ND Stimulus Package – Sanitary Sewer Project – Replacement of old manholes and sewer lines in the Old Town area. Discussed under “New Business – Opening of Bid Proposals”.

Sewer odor – 44 Riverdale. Mayor Stone reported that when Bill Harper and Putnam PSD inspected the area, they found a manhole that they did not know was there and the top was leaking. They replaced the top and sealed it, and we will wait and see if this corrects the odor problem.

Sewer odor – Nazarene church. Odor remains – there was discussion wondering if the odor could possibly be coming from Multicoat Industries. The Mayor asked Jesse Parker to draft a letter to Multicoat asking them to meet with our engineers to determine if their work could be affecting our sanitary sewer system.

NEW BUSINESS

Opening of Bid Proposals, Sanitary Sewer Project II, Old Town. Mayor Stone ask that the bids be held until the next meeting and for the members to consider if the scope of this project should be changed to focus on building a new sewer plant. Motion was made by Rod Burns to table opening of the bid packets until the next meeting, seconded by Dustin Sawyers. Motion carried.

Tap request – 2883 Winfield Road. Nothing to report.

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Approval – Draw #8, Wastewater Construction Project. Jesse Parker of S & S Engineers presented to the Board, Rover Construction's Periodic Pay Estimate No. 7 in the amount of \$ 114,285.95 and Draw #8 in the amount of \$ 131,706.00. Payments from Draw #8 are as follows:

- | | | |
|-----------------------|---------------|---------------------|
| 1. Rover Construction | \$ 114,286.00 | (Pay Estimate No.7) |
| 2. S & S Engineers | 15,470.00 | (Inspection) |
| 3. S & S Engineers | 1,950.00 | (Other) |

Motion was made by Rod Burns to approve the Periodic Pay Request No. 7 and Draw #8 in the amount of \$ 131,706.00; Dustin Sawyers made a second. Motion carried.

GOOD OF THE ORDER. Nothing.

ADJOURNMENT

Motion was made to adjourn by Rod Burns at 8:25 p.m., seconded by Dustin Sawyers until the next regularly scheduled meeting on May 6, 2010.

Ronald C. Stone, Chairman

Gloria Chapman, Secretary