

WINFIELD SANITARY BOARD

MINUTES

MARCH 4, 2010

On March 4, 2010 at 7:00 p.m. the regular monthly meeting of the Winfield Sanitary Board was called to order by Chairman, Ronald C. Stone, at Winfield Town Hall, 1 Main Street, Winfield, West Virginia.

ATTENDANCE

Those attending: Ronald C. Stone and Rod Burns. Dustin Sawyers, absent.
Others present: Bill Harper, Sewer Plant Manager, Gloria Chapman, staff; Jesse Parker and Ashok Sanghavi of S & S Engineers, Inc., and Attorney Tim LaFon.

PUBLIC None.

MINUTES – Approval, February 4, 2010. The minutes of the February 4, 2010 meeting were approved on a motion made by Rod Burns and seconded by Ronald Stone. Motion carried.

FINANCIAL

Bills paid – The bills paid for February 2010 were approved on a motion made by Rod Burns and seconded by Ron Stone. Motion carried.

Financial Review – Income/Expenses. The financial statements for February 2010 were approved on a motion made by Rod Burns and seconded by Ronald Stone. Motion carried.

Billing Adjustments – None for February 2010.

Uncollectible Accounts – Write-offs. Tabled until next meeting

REPORTS

Staff Reports – Bill Harper reported that there were three pumps that had to be repaired.

OLD BUSINESS

Wastewater System Improvements Project – Report. Jesse Parker of S & S Engineers reported that Rover Construction submitted their Progress Report for February 2010 which states that the project is now 64% complete. Due to bad weather conditions, the only work performed this month was at the Bridge Street Pump Station.

2ND Stimulus Package – Sanitary Sewer Project – Replacement of old manholes and sewer lines in the Old Town area. Mr. Sanghavi of S & S Engineers reported that he is still working with DEP on funding for this project.

Sewer odor – 44 Riverdale. Bill Harper reported that he had just received a call from Putnam PSD today to coordinate running a camera through the line to inspect for damage.

Sewer odor – Nazarene church. Bill Harper will also have Putnam PSD check out this area for damage.

NEW BUSINESS

Opening of Bid Proposals, Sanitary Sewer Project II, Old Town. Tabled until next meeting since Dustin Sawyers was absent.

Wet well – Bridge Street Pump Station.

Jesse Parker presented to the Board, Rover Construction's Change Order No. 1 in the amount of \$ 59,122.00 for:

Removal and replacement of the deteriorating concrete top on Bridge Street Pump Station No. 2, and for converting the voltage in the control panels at each new pump station from 480 volt to 230 volt to be compatible with the Town's existing generator, and for the removal and replacement of the corroded internal piping, check valves and gate valves at the Bridge Street Pump Station No. 2.

Motion was made by Rod Burns to approved Change Order No. 1 in the amount of \$ 59122.00, which increases Rover Construction's total contact cost to \$ 1,472,062. Motion was seconded by Ronald Stone. Motion carried.

Temporary Sewer Tap – Orders Construction. Bill Harper reported that Orders Construction asked him to cancel this request. They have decided to use a portable construction toilet.

Tap request – 2883 Winfield Road. Mr. Baker was advised that in order to have sanitary sewer service at this location, a grinder pump would need to be installed. This property is currently zoned R1 residential. If he intends to use the property as commercial, he would need to pursue a zoning change through the Planning Commission or a variance from the Board of Zoning Appeals to allow the property to be used as commercial. However, upon a motion by Ronald Stone, the board did agree to approve the tap request, contingent upon Mr. Baker agreeing to purchase the grinder pump, subject to sanitary board specifications. Motion was seconded by Rod Burns. Motion carried.

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Approval – Draw #7, Wastewater Construction Project. Jesse Parker of S & S Engineers presented to the Board, Rover Construction's Periodic Pay Estimate No. 6 in the amount of \$ 18,050.00 and Draw #6 in the amount of \$ 20,430.00. Payments from Draw #7 are as follows:

- | | | |
|-----------------------|--------------|---------------------|
| 1. Rover Construction | \$ 18,050.00 | (Pay Estimate No.5) |
| 2. S & S Engineers | 2,380.00 | (Inspection) |

Motion was made by Rod Burns to approve the Periodic Pay Request No. 6 and Draw #7 in the amount of \$ 20,430.00; Ronald Stone made a second. Motion carried.

GOOD OF THE ORDER. Nothing.

ADJOURNMENT

Motion was made to adjourn by Rod Burns at 8:35 p.m., seconded by Ron Stone.

Ronald C. Stone, Chairman

Gloria Chapman, Secretary