

WINFIELD SANITARY BOARD**MINUTES****DECEMBER 2, 2010**

On December 2, 2010 at 7:04 p.m. the regular monthly meeting of the Winfield Sanitary Board was called to order by Chairman, Ronald C. Stone, at Winfield Town Hall, 1 Main Street, Winfield, West Virginia.

ATTENDANCE

Those attending: Ronald C. Stone, Rod Burns and Kevin Karnes.

Others present: Gloria Chapman and Bill Harper, staff; Jesse Parker and Ashok Sanghavi of S & S Engineers, Inc.

PUBLIC

MINUTES – Approval, November 4, 2010. The minutes of the November 4, 2010 meeting were approved on a motion made by Rod Burns and seconded by Ronald Stone. Motion carried.

FINANCIAL

Bills paid – The bills paid for November 2010 were approved on a motion made by Rod Burns and seconded by Kevin Karnes. Motion carried.

Financial Review – Income/Expenses. The financial statement for November 2010 was approved on a motion made by Kevin Karnes and seconded by Rod Burns. Motion carried.

Billing Adjustments – The billing adjustments in the amount of \$ 249.49 for the month of November 2010 were approved on a motion made by Rod Burns and seconded by Kevin Karnes. Motion carried.

REPORTS

Staff Reports – Bill Harper reported that he has been testing the effluent weekly and there has been continued improvement in the test results. The Mayor instructed him to continue testing through the month of December. He also reported that there is a manhole near 185 Woodland Forest that is steel and has rusted and deteriorated and it needs replaced. Jesse Parker said he would have Tri State Pipeline inspect the manhole and give an estimate of the cost to replace it.

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OLD BUSINESS

Wastewater System Improvements Project – Report. Jesse Parker of S & S Engineers reported that we have received approval from David Byrd of WV DEP authorizing us to order the two aerators from Air Master and the four Flygt pumps from Precision Pump. The aerators should be delivered before Christmas. Jesse reported that he still had to bid out the generators.

2ND Stimulus Package – Sanitary Sewer Project . There was discussion as to what was the most urgent need in the sanitary system that could be remedied with these funds, but it was decided to take no action at this time.

Tap Fees. There was no interest expressed in adjusting the tap fees at this time.

NEW BUSINESS

Garage – Sewer Plant. Jesse Parker of S & S Engineers is working on garage plans to present to the Board at the next meeting.

GOOD OF THE ORDER.

ADJOURNMENT

Motion was made to adjourn by Kevin Karnes at 7:37 p.m. until the next regularly scheduled meeting on January 6, 2011 at 7:00 p.m.

Ronald C. Stone, Chairman

Gloria Chapman, Secretary