

## WINFIELD SANITARY BOARD

### MINUTES

NOVEMBER 4, 2010

On November 4, 2010 at 7:03 p.m. the regular monthly meeting of the Winfield Sanitary Board was called to order by Chairman, Ronald C. Stone, at Winfield Town Hall, 1 Main Street, Winfield, West Virginia.

**SWEARING IN – ADMINISTER OATH.** Kevin Karnes was sworn in as the new member of the Sanitary Board by Chairman Ronald C. Stone.

#### ATTENDANCE

Those attending: Ronald C. Stone, Rod Burns and Kevin Karnes.

Others present: Gloria Chapman and Bill Harper, staff; Jesse Parker and Ashok Sanghavi of S & S Engineers, Inc.

#### PUBLIC

**MINUTES – Approval, October 7, 2010.** The minutes of the October 7, 2010 meeting were approved on a motion made by Rod Burns and seconded by Ronald Stone. Motion carried.

#### FINANCIAL

**Bills paid –** The bills paid for October 2010 were approved on a motion made by Rod Burns and seconded by Kevin Karnes. Motion carried.

**Financial Review – Income/Expenses.** The financial statement for October 2010 was approved on a motion made by Kevin Karnes and seconded by Rod Burns. Motion carried.

**Billing Adjustments –** The billing adjustments in the amount of \$ 724.31 for the month of October 2010 were approved on a motion made by Rod Burns and seconded by Kevin Karnes. Motion carried.

#### REPORTS

**Staff Reports –** Bill Harper reported that he had AAA Septic come in and pump out 5 lift stations yesterday. Also, he reported that he has continued testing the ammonia limits on effluent and they are improving. Mr. Sanghavi of S & S Engineers reported that test results from October 6 and 13<sup>th</sup> showed the ammonia/nitrogen effluent at 8 parts per million, which is very good; however the influent levels were unusually high. The Mayor requested that we continue the testing each week for the next two months to determine the source of the problem.

**OLD BUSINESS**

**Wastewater System Improvements Project – Report.** Mr. Sanghavi of S & S Engineers reported that we have received a letter from WV DEP authorizing us to spend the remaining \$ 139,000 of ARRA funds to purchase spare pumps, aerators and emergency generators for the sewer plant. They did specify that we must buy American parts, S & S Engineers would be required to prepare technical specifications for the aerators and generators that we could obtain bids with, and the bids must meet DBE requirements.

**2<sup>ND</sup> Stimulus Package – Sanitary Sewer Project .** There was discussion as to what was the most urgent need in the sanitary system that could be remedied with these stimulus funds. As requested at the last meeting, Mr. Sanghavi of S & S Engineers submitted to the board cost estimates for sewer line replacements as follows:

|  |                   |
|--|-------------------|
| Route 35 – East (eliminate 7 grinders & add 1 pump station).....   | \$ 390,000        |
| Sewer Line to Pump Station No. 1 (upgrade 8” sewer line that brings wastewater from west side of Town into the lagoons to a 12” line)..... | \$ 412,000        |
| Long Street Sewer Extension (eliminate Holly Point Apartment pump station & grinder on Winfield Ave.).....                                 | <u>\$ 148,000</u> |
| Total  | \$ 950,000        |

After much discussion and consideration, Mayor Stone deferred taking any action until the next meeting.

**Tap Fees.** Tabled until the next meeting.

**Electric service – grinder stations.**

Mr. Sanghavi of S & S Engineers presented the Board his letter of November 4 calculating the electricity used by the grinder pump at 2 Ferry Street. Based upon his calculations for the pump, we would need to reimburse Mr. Kermit Fincham \$ 1.00 per month from the date he moved there.

**NEW BUSINESS – None.**

**GOOD OF THE ORDER.** The Mayor reported that the pre-bid conference for the stormwater project will be on December 2 at 11:00 a.m., with the bid opening being on December 15<sup>th</sup> at 11:00 a.m.

**ADJOURNMENT**

Motion was made to adjourn by Rod Burns at 8:20 p.m. until the next regularly scheduled meeting on December 2, 2010 at 7:00 p.m.

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Ronald C. Stone, Chairman

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Gloria Chapman, Secretary