

WINFIELD SANITARY BOARD**MINUTES****OCTOBER 7, 2010**

On October 7, 2010 at 7:11 p.m. the regular monthly meeting of the Winfield Sanitary Board was called to order by Chairman, Ronald C. Stone, at Winfield Town Hall, 1 Main Street, Winfield, West Virginia.

ATTENDANCE

Those attending: Ronald C. Stone and Rod Burns. Dustin Sawyers was absent. Others present: Gloria Chapman and Bill Harper, staff; Jesse Parker and Ashok Sanghavi of S & S Engineers, Inc.

PUBLIC

MINUTES – Approval, September 2, 2010. The minutes of the September 2, 2010 meeting were approved on a motion made by Rod Burns and seconded by Ronald Stone. Motion carried.

FINANCIAL

Bills paid – The bills paid for September 2010 were approved on a motion made by Rod Burns and seconded by Ronald Stone. Motion carried.

Financial Review – Income/Expenses. The financial statement for September 2010 was approved on a motion made by Rod Burns and seconded by Ronald Stone. Motion carried.

Billing Adjustments – The billing adjustments in the amount of \$ 153.87 for the month of September 2010 were approved on a motion made by Rod Burns and seconded by Ronald Stone. Motion carried.

REPORTS

Staff Reports – Bill Harper reported that the plant is still testing above the limit for ammonia. Mr. Sanghavi of S & S Engineers instructed Bill to test the influent and effluent each week for a month, and then they will know how to correct this problem.

OLD BUSINESS

Wastewater System Improvements Project – Report. Mr. Sanghavi of S & S Engineers reported that WV DEP should be sending us a letter authorizing spending the remaining \$ 139,000 of ARRA funds to purchase equipment for the sewer plant. Mayor Stone also stated the we were holding the final pay request from Rover Construction in the amount of \$ 1,000 until they make the necessary repairs to various properties around town as the previously agreed to.

2ND Stimulus Package – Sanitary Sewer Project . There was discussion as to what was the most urgent need in the sanitary system that could be remedied with these stimulus funds. After much discussion, Mayor Stone asked Mr. Sanghavi to submit a cost estimate for replacing all of our grinder stations and adding one pump station and a 12” sewer line.

Nazarene Church – sewer odor complaint. Jesse Parker of S & S Engineers reported that he and Mr. Sanghavi went down to the church and investigated the source of the odor. He stated that they did not feel the odor was coming from the manhole, but they did note that there was some movement in the lid, and we could replace it with a water-tight, bolt-down lid just to be certain. Jesse stated that upon inspection of the building, they found that there were three sewer vent pipes coming out of the side of the building that were only 12 – 15 ft. high. Normally, such pipes would be vented through the roof, or at least be roof level. Mayor Stone also reported that Charles Roberts, the Town Building Inspector also inspected the building and agreed that these pipes were the source of the odor.

NEW BUSINESS

Tap Fees. Tabled until the next meeting.

Electric Service – grinder stations. Mayor Stone reported that there were three location in town that the residents have small grinder stations on their property that we should be paying them for electric usage for the grinder. After discussion, Mr. Sanghavi of S & S Engineers instructed Gloria Chapman to give him the water consumption for these locations, and he would provide a formula for calculating the electric usage. We could then credit these customers on their sewer bill.

GOOD OF THE ORDER. Nothing.

ADJOURNMENT

Motion was made to adjourn by Rod Burns at 8:00 p.m. until the next regularly scheduled meeting on November 4, 2010 at 7:00 p.m.

Ronald C. Stone, Chairman

Gloria Chapman, Secretary