

**WINFIELD PLANNING COMMISSION  
MINUTES  
June 4, 2012**

President William Davis on June 4, 2012 at 7:05 PM at Winfield City Hall, Winfield, West Virginia, called the Winfield Planning Commission meeting to order.

**Members Present:**

Dale Vance, William Davis, Diann Hodges & Terri O'Connor

**Members Absent:**

Chris Legg, Jerald Murray, George Armstrong

**Staff Present:**

Randy Barrett – Mayor, , Laura Cox – Planning Director, Jessie Parker – Town Engineer, Tim LaFon – Town Attorney

**Staff Absent:**

Jackie Hunter – Town Recorder

**Public Present:**

No public present

**Minute Approval:**

Motion to approve the minutes of the May 1, 2012 meeting of the Winfield Planning Commission made by Terri O'Connor. Motion seconded by Dale Vance. Motion carried.

**Staff Actions/Reports:**

Eighteen Building Permits issued May 23, - June 24, 2012

**New Business:**

No New Business at this time.

**Old Business:**

**1. Craigo – Drainage - Cash Lane – Attorney Report – Action, if any.**

**Drainage:** Parties continue to work on a solution to the drainage issue in addition to a legal resolution.

**Craigo – Cash Lane Apartments:** No change. The Cash Lane Apartments did not obtain a Certificate of Occupancy before leasing to tenants. Legal Resolution pending.

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**Good of the Order:**

Mayor Barrett reported that the Garnes annexation project was submitted to the Putnam County Planning & Development Commission.

Mayor Barrett also reported that long-term Council member Nathan Fewell resigned his position on City Council due to health reasons.

Planning Director Laura Cox reported that the sidewalk project was awaiting environmental approval.

**Adjournment:**

Motion to adjourn by William Davis @ 7:15 PM until the next regular scheduled meeting for July 2, 2012 at 7:00 PM.

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William Davis, President

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Terri O'Connor, Secretary