

**WINFIELD PLANNING COMMISSION
MINUTES
December 3, 2012**

President William Davis on December 3, 2012 at 7:00 PM at Winfield City Hall, Winfield, West Virginia, called the Winfield Planning Commission meeting to order.

Members Present:

Chris Legg, Dale Vance, Diann Hodges, William Davis, George Armstrong, Terri O'Connor

Members Absent:

Jerald Murray

Staff Present:

Randy Barrett - Mayor, Jessie Parker – Town Engineer, Laura Cox – Planning Director, Tim LaFon – City Attorney,

Staff Absent:

Jackie Hunter – City Recorder

Public Present:

No public present

Minute Approval:

Motion to approve the minutes of the November 5, 2012 meeting of the Winfield Planning Commission made by George Armstrong. Motion carried.

Staff Actions/Reports:

Eleven building permits issued from November 1 - 27, 2012.

Mayor Barrett reported that McClanahan Construction Company, LLC was awarded the sidewalk construction bid on Phase II and III. Weather permitting this is a 120-day contract. pervious concrete will not be used for this or future projects.

Old Business:

1. **Craig – Drainage - Cash Lane – Attorney Report – Action, if any.**
Attorney LaFon informed Harvey Peyton the actual out of pocket expenses for engineering and legal fees exceed 41K and **does not** include accruing fines and penalties. Reimbursement will have to be set by the court.
2. **Timbering Application No. 2012-2013-1, Ohio Valley Veneer, Inc. Discussion, Action, If any.**
Jessie parker spoke with the representative from Ohio Valley Veneer and their geologist regarding the specific criteria necessary for the review and approval of this permit.

New Business:

1. **Text Amendment Review of Article 1309 Infrastructure Improvements. Attorney re-write. Action, if any.**
Planning Commission to review finished draft at the next scheduled meeting.

Good of the Order:

Planning Director Laura Cox suggested that the Planning Commission meeting on March 4, 2013 be a joint session with the Winfield City Council attending to discuss the 1st year anniversary of the Winfield Comprehensive Plan.

Adjournment:

Motion to adjourn by William Davis @ 7:20 PM until the next regular scheduled meeting for January 7, 2013 at 7:00 PM.

William Davis, President

Terri O'Connor, Secretary