

**WINFIELD PLANNING COMMISSION
MINUTES
January 9, 2012**

President William Davis on January 9, 2012 at 7:00 PM at Winfield City Hall, Winfield, West Virginia, called the Winfield Planning Commission meeting to order.

Members Present:

Chris Legg, Dale Vance, Diann Hodges, William Davis, Jerald Murray, George Armstrong, Terri O'Connor

Members Absent:

No members absent

Staff Present:

Randy Barrett – Mayor, Laura Cox – Planning Director, Jessie Parker – Town Engineer, Tim LaFon – Town Attorney

Staff Absent:

Jackie Hunter – Town Recorder

Public Present:

Michael Dougherty-Extension Associate Professor, WVU Extension Service

Minute Approval:

Motion to approve the minutes of the December 5, 2011 meeting of the Winfield Planning Commission made by Dale Vance. Motion seconded by George Armstrong. Motion carried

Public Hearing:

The new 2011-2031 Winfield Comprehensive Plan pursuant to Chapter 8A of the West Virginia Code.

President William Davis opened the hearing at 7:01 PM and read the legal publication into record. President Davis then asked if any comments, verbal or written were received for or against this publication. It is noted, no comments, verbal or written were received prior to this hearing.

President Davis then called for the representative of the Winfield Comprehensive Planning Committee to come forth and speak on behalf of the new 2011-2031 Winfield Comprehensive Plan. Michael Dougherty spoke on behalf of the Plan acknowledging the hours and dedication of the committee members. Mr. Dougherty stated that the Plan is the City's "blueprint" for future development, ensuring that development is accomplished by maximizing city benefits without negatively affecting the City of Winfield while meeting and exceeding State Law Requirements.

Planning Director, Laura Cox recommended forwarding the plan to the City Council with a written recommendation of approval.

Planning Commission member George Armstrong questioned the zoning of various parcels of land and the legislative intent of Article 1373 Non Conforming Provisions. Ms. Cox explained that planning is an ongoing process that must be periodically reviewed and changed if warranted.

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After much discussion, President Davis declared the Public Hearing closed at 7:51 PM.

Motion made by Jerald Murray to recommend approval of the new 2011-2031 Winfield Comprehensive Plan pursuant to Chapter 8A of the West Virginia Code and submit to City Council for adoption. Motion seconded by Chris Legg. Motion carried.

Staff Actions/Reports:

Eight building permits issued December 2011.

Old Business:

1. **Discussion of Amendment to Article 1717.11 Building Permit Fees**
Tabled until the February 2012 meeting.

New Business:

No new business

Good of the Order:

The Winfield Planning Commission will hold a public hearing at 7:00 PM, on Monday, February 6, 2012, at Town Hall on Main Street, Winfield, West Virginia, to consider the Preliminary Plat Subdivision Application No. 2011-2012-2 – Application of Scott Linville requesting permission to subdivide a 3.29 acre parcel of land into two lots. Property Description: No. 55 Cash Lane; Parcel 33; Tax Map 4; Appraisal Book 70.

Mayor Barrett reported that Elmer Young has resigned his position with the Winfield Planning Commission due to time constraints.

Adjournment:

Motion to adjourn by William Davis @ 8:05 PM until the next regular scheduled meeting for February 6, 2012 at 7:00 PM.

William Davis, President

Terri O'Connor, Secretary