

**WINFIELD PLANNING COMMISSION
MINUTES
August 6, 2012**

President William Davis on August 6, 2012 at 7:03 PM at Winfield City Hall, Winfield, West Virginia, called the Winfield Planning Commission meeting to order.

Members Present:

Dale Vance, Diann Hodges, Chris Legg, William Davis, Jerald Murray, Terri O'Connor

Members Absent:

George Armstrong

Staff Present:

Randy Barrett - Mayor, Jessie Parker – Town Engineer, Laura Cox – Planning Director, Jackie Hunter – Town Recorder

Tim LaFon – Town Attorney via speakerphone

Staff Absent:

No staff absent

Public Present:

No public in attendance

Minute Approval:

Motion to approve the minutes of the July 2, 2012 meeting of the Winfield Planning Commission made by Jerald Murray. Motion seconded by Dale Vance. Motion carried.

Staff Actions/Reports:

Eleven Building Permits issued June 25 - July 31, 2012.

Mayor Barrett reported that the City of Winfield had closed on the property adjacent to the Winfield Police Department at 1 Garfield Street.

Mayor Barrett reported that he left the Sidewalk Project manager a message regarding the length of time this project was talking.

Mayor Barrett reported that he was in the process of meeting with FEMA to determine reimbursable city expenses due to the storm damage of July 2012.

Old Business:

- 1. Craig – Drainage - Cash Lane – Attorney Report – Action, if any.**

Drainage: Jessie Parker reported that approximately 200 ft. of pipe had been installed. Progress is moving slow. It was determined that the original site plane would require addition review due to the time lapse.

Old Business continued:

Craig – Cash Lane Apartments: No change. The Cash Lane Apartments will have to apply for a certificate of occupancy once the drain is finished and built to specifications. Legal Resolution remains pending.

New Business:

1. **The regular scheduled Planning Commission meeting for September is scheduled on a legal holiday. Rescheduling necessary. Action Requested.**

Motion to reschedule the September 3, 2012 Planning Commission meeting to September 10, 2012 made by Jerald Murray. Motion seconded by Chris Legg. Motion carried.

Good of the Order:

Ohio Valley Veneer, Inc. has applied for a timbering permit for the tract of land owned by Lee Hiakel. A public hearing has been scheduled for September 10, 2012. Laura Cox to contact Mr. Dewey regarding the additional documents necessary for review by the Town Engineer.

Adjournment:

Motion to adjourn by Jerald Murray @ 7:25 PM until the next regular scheduled meeting for September 10, 2012 at 7:00 PM.

William Davis, President

Terri O'Connor, Secretary