

**WINFIELD PLANNING COMMISSION
MINUTES
August 1, 2011**

President William Davis on August 1, 2011 at 7:00 PM at Winfield City Hall, Winfield, West Virginia, called the Winfield Planning Commission meeting to order.

Oath of Office:

Mayor Randy Barrett presented the Oath of Office to new Planning Commission member Chris Legg.

Members Present:

Chris Legg, Dale Vance, William Davis, Jerald Murray, George Armstrong, Terri O'Connor

Members Absent:

Elmer Young

Staff Present:

Randy Barrett – Mayor, Laura Cox – Planning Director, Jessie Parker – Town Engineer, Tim LaFon – Town Attorney

Staff Absent:

Jackie Hunter – Town Recorder

Public Present:

No Public in attendance

Minute Approval:

Motion to approve the minutes of the July 5, 2011 meeting of the Winfield Planning Commission made by Jerald Murray. Motion seconded by George Armstrong. Motion carried.

Staff Actions/Reports:

Planning Director reported on July 2011 monthly activity.

Old Business:

1. **Craig – Drainage – Cash Lane - Attorney Report**
Awaiting specific date and order.
2. **Town of Winfield Comprehensive Plan-Update**
Transportation chapter ready for review. Implementation chapter to be ready by next month. Complete draft scheduled to be submitted to the Planning Commission either September or October of this year.
3. **FEMA – Town Floodplain Mapping and Ordinance - Update**
Effective date of new maps January 6, 2012. Awaiting six-month notice.
4. **Alleged property violation, Wehrle Jr. – Attorney Report**
Waiting on written order from Judge.

New Business:

1. **Site Plan Approval – Store It Phase III**
Revised plans received and approved by Planning director, Laura Cox and Town Engineer, Jessie Parker.
2. **Site Plan Approval - DHHR Training Building**
Plans received and approved by Planning director, Laura Cox and Town Engineer, Jessie Parker
3. **Discussion of Amendment to Article 1717.11 Building Permit Fees - Action if any.**
No action taken. Discussion to be continued September 12, 2011 with Charles Roberts in attendance to explain the entire inspection process as required by WV State Code and how it compares to the fee schedule.

Good of the Order:

Keith Thomas, Superintendent for Podojil Builders (Builder of the new McDonalds) submitted a letter requesting that the original building permit be extended so that the landscaping corrections could be treated as a change order to the existing permit. The work to be performed consists of fine grading, replacement of a couple of small trees and the addition of riprap stone to the sloped area at the rear of the property. Laura Cox to monitor corrections as to comply with the original site plan.

Adjournment:

Motion to adjourn by Jerald Murray at 8:15 PM until the next regular scheduled meeting for September 12, 2011 at 7:00 PM.

William Davis, President

Terri O'Connor, Secretary