

**WINFIELD PLANNING COMMISSION  
MINUTES  
December 5, 2011**

Vice President Jerald Murray on December 5, 2011 at 7:00 PM at Winfield City Hall, Winfield, West Virginia, called the Winfield Planning Commission meeting to order.

**Members Present:**

Chris Legg, Dale Vance, Diann Hodges, Jerald Murray, George Armstrong, Terri O'Connor

**Members Absent:**

William Davis, Elmer Young

**Staff Present:**

Randy Barrett – Mayor, Laura Cox – Planning Director, Jessie Parker – Town Engineer, Tim LaFon – Town Attorney, Gloria Chapman – Town Clerk

**Staff Absent:**

Jackie Hunter – Town Recorder

**Public Present:**

City of Winfield Representatives in attendance to hear the draft presentation of the Winfield 2011-2031 Comprehensive Plan:

Nathan Fewell-Town Council, Pat Woodrum-Municipal Building Commission, Dana Campbell-Town Council, Charles Keefer-Town Council, Robert Harvey – Municipal Building Commission

Michael Dougherty-Extension Associate Professor, WVU Extension Service

Crane Creek Crossing Residents in attendance to voice concerns relating to the City of Winfield's Building and Housing code:

Ray Hunter, J.T. Hensley, David Mattocks, Carolyn Withrow, Christy Hunter, Jay Cox, Pam Morris, Eugene Wilson, Scott Morris, Vince Cornell, Tim Crouch, Megan Workman, Jason Workman, Lawrence Brooks, Loretta Brooks, Dave Shell, Elissia Shell

Justin Riddle, S. Franson

**Minute Approval:**

Motion to approve the minutes of the November 7, 2011 meeting of the Winfield Planning Commission made by George Armstrong. Motion seconded by Dale Vance. Motion carried.

**Staff Actions/Reports:**

Four building permits issued November 2011.

**Old Business:**

1. **Craig – Drainage – Cash Lane - Attorney Report**  
Suspend indefinitely until new information is available.
2. **Alleged Property Violation, Wehrle Jr. – Attorney Report**  
Suspend indefinitely until new information is available.
3. **Discussion of Amendment to Article 1717.11 Building Permit Fees**  
Tabled until the February 2012 meeting.

**New Business:**

**1. Presentation of the Winfield Comprehensive Plan**

The new 2011-2031 Winfield Comprehensive Plan (draft) was presented to the Winfield Planning Commission by the Winfield Comprehensive Plan Committee. The Plan was created through a participatory process with representatives from local development organizations, City government, Staff and the general public under the guidance of Michael Dougherty, Extension Associate Professor, West Virginia University Extension Service.

**Good of the Order:**

The Winfield Planning Commission will hold a Public Hearing for final presentation of the new 2011-2031 Winfield Comprehensive Plan pursuant to Chapter 8A of the West Virginia Code on January 9, 2011 at 7:00 PM AT Town Hall.

**Adjournment:**

Motion to adjourn by Diann Hodges @ 8:30 PM until the next regular scheduled meeting for January 9, 2012 at 7:00 PM.

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William Davis, President

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Terri O'Connor, Secretary