

**WINFIELD PLANNING COMMISSION
MINUTES
April 5, 2010**

President William Davis on April 5, 2010 at 7:05 PM at Winfield Town Hall, Winfield, West Virginia, called the Winfield Planning Commission meeting to order.

Members Present:

Diann Hodges, Kevin Karnes, William Davis, Jerald Murray, Bruce Brick, George Armstrong and Terri O'Connor

Members Absent:

Mayor Ronald Stone and Betty Stone

Staff Present:

Jackie Hunter – Town Recorder, Laura Cox – Planning Director, Jessie Parker – Engineer, Tim LaFon – Town Attorney

Staff Absent:

No staff absences

Public Present:

No public in attendance

MINUTE APPROVAL:

Motion to approve the minutes of the March 1, 2010 Planning Commission meeting made by Diann Hodges. Motion seconded by Kevin Karnes. Motion carried.

STAFF ACTION/REPORTS:

Monthly Activity – March 2010

Planning Director reported minimal activity for the month of March 2010.

OLD BUSINESS:

1. Craigo – Drainage – Cash Lane - Attorney Report

Property citation issued 02/23/10.

2. Ordinance Review – Manufactured Housing/Mobile Home – Report

First reading by Town Council February 9, 2010; Second reading by Winfield Town Council scheduled for April 20, 2010.

3. Town of Winfield Comprehensive Plan-Report; Action If Any

Laura Cox to contact John Butterworth, Putnam County Office of Planning and Infrastructure to discuss our issues.

Laura Cox to schedule a Conference Call during the next PC meeting with Michael Dougherty, WVU Extension Specialist, to discuss the Planning Services he can offer in support of the Town's Comprehensive Planning efforts.

5. FEMA map update

Tabled until next scheduled meeting May 3, 2010

6. Alleged property violation, Falcon Lane and Rocky Step Road

Civil Action No. 09-MAP-36. Hearing scheduled for May 7, 2010

7. WI-FI through the Town of Winfield – Action if any

Mayor Stone to continue researching various options.

NEW BUSINESS

1. New Building Permit application – 2883 Winfield Road – Action if any

Building Permit application approved for bathroom remodeling only.

GOOD OF THE ORDER

ADJOURNMENT

Motion to adjourn by Jerald Murray at 7:20 PM until the next regular scheduled meeting for May 3, 2010. Motion seconded by Diann Hodges.

William Davis, President

Terri O'Connor, Secretary