

**WINFIELD PLANNING COMMISSION
MINUTES
November 1, 2010**

President William Davis on November 1, 2010 at 7:05 PM at Winfield Town Hall, Winfield, West Virginia, called the Winfield Planning Commission meeting to order.

Members Present:

Betty Stone, William Davis, Jerald Murray, George Armstrong, Terri O'Connor

Members Absent:

Dale Vance, Elmer Young

Staff Present:

Ronald Stone – Mayor, Laura Cox – Planning Director, Tim LaFon – Town Attorney and Jessie Parker – Town Engineer

Staff Absent:

Jackie Hunter – Town Recorder

Public Present:

No public present

Minute Approval:

Motion to approve the minutes as corrected of the October 4, 2010 meeting of the Winfield Planning Commission made by Betty Stone. Motion seconded by George Armstrong. Motion carried.

Staff Actions/Reports:

Planning Director reported October 2010 monthly activity

Old Business:

1. **Craigo – Drainage – Cash Lane - Attorney Report**
Trial set for November 15, 2010 in Putnam County. No changes.
2. **Town of Winfield Comprehensive Plan**
Public outreach visioning forum held October 21, 2010. Committee meeting November 4, 2010 to organize ideas into categories for evaluation.
3. **FEMA – Town Floodplain Mapping and Ordinance - Update**
Tabled until next regular scheduled meeting on December 4, 2010.
4. **Alleged property violation, Falcon Lane and Rocky Step Road**
Trial scheduled for November 5, 2010
5. **Building Permit – 3450 Winfield Road**
Dale Vance obtained right of way approval in which Early Investments would convey all of its rights to Stoneridge Development so that Stoneridge is able to connect to the existing storm drainage that runs through Stoneridge's property.

Dale Vance to produce NPDES Permit.
6. **Resident Complaint – Cane Creek Crossing and surrounding areas**
No change.

7. Criteria checklist when removing or delivering mobile homes to designated areas.

Attorney LaFon produced a revised Mobile Home and Manufactured Housing installation and removal checklist that specified a \$65.00 flat rate fee for delivery and \$0.00 fee for removal in addition to the previous definitions.

Motion made by Jerald Murray to recommend this revised ordinance to Town Council. Betty Stone seconded motion. Motion carried. George Armstrong abstained.

8. Site plan criteria - Text amendment for Town Ordinance(s) 1349 R2, 1351 C1 and 1353 C2

Motion made by Jerald Murray to scheduled Public Hearing and recommend text amendment as written to Town Council. Motion seconded by George Armstrong. Motion carried.

9. Community Challenge Grant – Laura Cox

Winfield did not receive grant.

Good of the Order:

No new projects and or concerns to review at this time.

Adjournment:

Motion to adjourn by George Armstrong at 8:00 PM until the next regular scheduled meeting for December 4, 2010 at 7:00 PM.

William Davis, President

Terri O'Connor, Secretary