

**WINFIELD PLANNING COMMISSION
MINUTES
March 1, 2010**

Vice-President Jerald Murray on March 1, 2010 at 7:02 PM at Winfield Town Hall, Winfield, West Virginia, called the Winfield Planning Commission meeting to order.

Members Present:

Mayor Ronald Stone, Betty Stone, Diann Hodges, Kevin Karnes, Jerald Murray, George Armstrong and Terri O'Connor

Members Absent:

William Davis and Bruce Brick

Staff Present:

Laura Cox – Planning Director, Jessie Parker – Engineer, Tim LaFon – Town Attorney

Staff Absent:

No staff absences

Public Present:

No public in attendance

MINUTE APPROVAL:

Motion to approve the minutes of the February 1, 2010 Planning Commission meeting made by George Armstrong. Motion seconded by Betty Stone. Motion carried.

STAFF ACTION/REPORTS:

Monthly Activity – February 2010

Planning Director reported pertinent activity for the month of February 2010.

OLD BUSINESS:

1. Craig – Drainage – Cash Lane - Attorney Report

Property citation issued 02/23/10.

2. Ordinance Review – Manufactured Housing/Mobile Home – Progress Report

Revised Ordinance ready for presentation to Town Council for eventual passage.

3. Building Permit Application – 2883 Winfield Road – Attorney Report

Applicant Lawsuit withdrawn - Situation resolved.

4. Town of Winfield Comprehensive Plan, Review Proposed RFP – Action if any

RFP delayed. Planning Director to speak with WVU Extension Specialist Michael Dougherty inquiring as to the level of service and assistance they can provide to small municipalities' such as ourselves.

5. FEMA map update – Engineer Report

Jessie Parker and Laura Cox continue to work with FEMA in an effort to update the existing mapping system and Town of Winfield Flood Plain Ordinance.

6. Alleged property violation, Falcon Lane and Rocky Step Road

Warning notice submitted via certified mail – Attorney response received.

7. WI-FI through the Town of Winfield – Action if any

Mayor Stone to discuss this issue with Fibernet.

NEW BUSINESS

1. New Building Permit application – 2883 Winfield Road – Action if any

Laura Cox and Tim LaFon to review application for strict adherence to the zoning law.

GOOD OF THE ORDER

ADJOURNMENT

Motion to adjourn by Jerald Murray at 7:45 PM, until the next regular scheduled meeting for April 5, 2010.

William Davis, President

Terri O'Connor, Secretary