

**WINFIELD PLANNING COMMISSION
MINUTES
FEBRUARY 1, 2010**

President William Davis on February 4, 2010 at 7:02 PM at Winfield Town Hall, Winfield, West Virginia, called the Winfield Planning Commission meeting to order.

Members Present:

Mayor Ronald Stone, Betty Stone, Kevin Karnes, William Davis, Jerald Murray, George Armstrong and Terri O'Connor

Members Absent:

Diann Hodges and Bruce Brick

Staff Present:

Laura Cox – Planning Director, Jessie Parker – Engineer, Tim LaFon – Town Attorney and Jackie Hunter – Town Recorder

Staff Absent:

No staff absences

Public Present:

No public in attendance

MINUTE APPROVAL:

Motion to approve the minutes of the January 4, 2010 Planning Commission meeting made by Jerald Murray. Motion seconded by George Armstrong. Motion carried.

STAFF ACTION/REPORTS:

Monthly Activity – January 2010

Planning Director reported no pertinent activity for the month of January 2010.

OLD BUSINESS:

1. Craigo – Drainage – Cash Lane - Attorney Report

Motion by Kevin Karnes to issue Property Violation citation for failure to comply with the building permit regulations and failure to obtain an occupancy certificate. Motion seconded by Betty Stone. Motion carried. George Armstrong abstained.

2. Ordinance Review – Manufactured Housing/Mobile Home – Progress Report

New draft believed to accomplish the original intent of the town many years ago. Motion made by Jerald Murray requesting attorney LaFon to prepare text amendment and submit to Town Council for eventual public hearing and notification of property owners. Kevin Karnes seconded the motion. Motion carried. George Armstrong abstained.

3. Building Permit Application – 2883 Winfield Road – Attorney Report

Applicant's attorney stated they have withdrawn their appeal and moved the business. Additional inquires by the applicant have been proposed and will be addressed by Attorney LaFon.

4. Town of Winfield Comprehensive Plan, Review Proposed RFP – Action if any

Motion made by Kevin Karnes to redraft the proposed RFP requesting qualified consultants able to assist the Town of Winfield with the Comprehensive Plan and meet the minimum requirements of Chapter 8A-3 of the West Virginia State Code. Bruce Brick seconded the motion. Motion carried.

5. FEMA map update – Engineer Report

S & S engineering continues to work on updating the current map.

NEW BUSINESS

1. Election of Officers Planning Commission

Motion by Jerald Murray and seconded by Betty Stone to retain William Davis as President of the Winfield Planning Commission. Motion Carried.

Motion by Betty Stone and seconded by George Armstrong to retain Jerald Murray as Vice-President of the Winfield Planning Commission. Motion Carried.

2. Alleged property violation, Falcon Lane and Rocky Step Road

Property owner to receive warning notice.

It is noted, Section 302.8 Motor Vehicles of the International Property Maintenance Code imposes a higher standard when dealing with this issue. Motion made by Jerald Murray recommending Town Council delete Article 361.07 Abandoned Motor Vehicles in its entirety from the Codified Ordinances for the Town of Winfield. Motion seconded by George Armstrong. Motion carried.

3. WI-FI through the Town of Winfield – Action if any

Mayor Stone to investigate the fesibility of having Wi-Fi throughout the town in order to be more attractive to current and future business relationships.

GOOD OF THE ORDER

Mayor Stone reported that we have submitted an application for the Green Infrastructure grant for sidewalks. This will encompass the area from the high school to the mobile home park and various other amenities.

President Davis reminded members of the February 23, 2010 RIC Planning Commission workshop sponsored by the city of Nitro.

ADJOURNMENT

Motion to adjourn by William Davis at 8:05 PM, until the next regular scheduled meeting for March 1, 2010.

William Davis, President

Terri O'Connor, Secretary