

**Winfield Municipal Building Commission**  
**Minutes**  
**August 23, 2012**  
**7:30 P.M.**

Huey Lovejoy, Chairman, called the Winfield Municipal Building Commission meeting to order at 7:30 p.m. on August 23, 2012 at the Winfield City Hall.

**Members Present:** Huey Lovejoy, Bob Harvey, Jim Winter and Dennie Sansom. Sam Barnett was absent.

**Others Present:** Randy Barrett, Mayor; Jackie Hunter, Town Recorder; Gloria Chapman, Staff; Jessie Parker, City Engineer; and Tim Lafon, City Counsel.

**Public:** None present

**Minute Approval – July 26, 2012 meeting.** Motion was made by Jim Winter to approve the minutes of July 26. Motion carried.

**Financial Report– July 2012.** Motion was made by Bob Harvey to approve the Financial Report for July. Motion carried.

**Reports – Infrastructure Projects.**

Mayor Barrett reported that approval of the Sidewalk Project has not been received yet, and if we do not start construction soon, it would probably be next spring before the project could be started.

Jessie Parker of S & S Engineers noted that C.J. Hughes has been sent a Certificate of Substantial Completion on the Storm Water Project. When C.J. Hughes has returned the Certificate of Completion, it will be forwarded to Joe McMillion of the USDA and Jessie hopes to have the Project closed-out sometime next month.

**OLD BUSINESS:**

**Sewer Jetter and Camera Purchase**

Jessie Parker of S & S Engineers stated that although the USDA has approved that remaining funds from the Storm Water Project could be used to purchase a jetter and camera, the actual letter of confirmation has not arrived as of this date.

**NEW BUSINESS:**

**Appoint Secretary for the Building Commission**

Huey Lovejoy moved to appoint Bob Harvey as Secretary for the Building Commission. Motion carried.

**Robert's Rules of Order**

The Mayor informed the Commission that a representative from the Municipal League was willing to come and give a class on the proper use of Robert's Rules of Order for meetings.

**Good of the Order.**

Mayor Barrett stated that the closing on the former Call house has been completed and that demolition should start the week after Labor Day. The Mayor also reported that the Resource Officer recently approved by the Council has started in Winfield schools and his services have already been needed on three different occasions.

Jessie Parker noted that the installation of the storm sewer pipes on the Craig property has been completed and that the final pipe has been connected.

**Adjournment:** Motion was made by Jim Winter to adjourn at 7:50 p.m. until the next scheduled meeting. Motion carried.

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Huey Lovejoy, Chairman

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Bob Harvey, Secretary