

**MINUTES
MUNICIPAL BUILDING COMMISSION**

April 22, 2010

The Winfield Municipal Building Commission regular meeting was called to order at 7:30 p.m. on April 22,2010 at the Winfield Town Hall by Huey Lovejoy, Chairman.

Members Present: Huey Lovejoy, Pat Woodrum, John Marshall, and Dick Whitney.

Members Absent: Claude Hunt

Others Present: Mayor Ron Stone; Jackie Hunter, Town Recorder; Tim LaFon, Town Counselor; Terri O'Conner, staff; Jesse Parker, S & S Engineers.

Minute Approval – March 25, 2010 Regular meeting. Motion was made by John Marshall to approve the minutes, seconded by Dick Whitney. Motion carried.

FINANCIAL REPORT – March 2010. Motion was made by Dick Whitney to approve the March 2010 Financial Report, seconded by Pat Woodrum. Motion carried.

Reports – Infrastructure Projects. Jessie Parker of S & S Engineers reported that 80% of the Storm Sewer Right-of-Ways have been obtained and that the project could go to bid within 45 days.

Old Business:

Countryview Street Repair and Berry Hills Storm Drainage/Streets.

Jessie Parker reported that the Countryview Street Repair was 100% complete including the additional concrete work that was requested. He presented the Board with final Change Order No. 1 in the amount of \$ 9,608.00 for the 23 cubic yards of additional concrete and increased the contract completion by 61 calendar days, with a completion date of April 22, 2010. This brought the project total to \$ 79,313.00. Pat Woodrum made a motion to approve the Final Change Order No. 1 in the amount of \$ 9,608.00; Dick Whitney seconded. Motion carried.

Mr. Parker also presented the Board a Certificate of Substantial Completion which is the contractor's one year warranty on the street repair work that was completed. Motion was made by Pat Woodrum to accept the Certificate of Substantial Completion from McClanahan; seconded by Dick Whitney. Motion carried.

Sidewalk Improvement Project – Transportation Enhancement Grant.

The Mayor reported that a contract to begin work on the Sidewalk from Winfield High School to Winfield Way was signed on April 21, 2010. The contractor has 10 days to begin the project and 60 days to complete the project.

Woodbend Cove – tree complaint. Nothing to report.

Craigo Drainage Issue – Tim LaFon stated the issue was in litigation.

New Business

Application Fee for WV DEP NPDEC-NOI – Jesse Parker of S & S Engineers reported that we had to submit a Notice of Intent – Construction Stormwater WV/NPDES General Permit for the storm water project to the WV Department of Environmental Protection and pay the required \$ 300.00 fee. Pat Woodrum made a motion to pay the application fee, and John Marshall made a second. Motion carried.

Mr. Parker also presented to the Board, for signature approval, the Army Corps of Engineers Permit for the two outfalls on the river bank for the storm water project. Motion was made by Pat Woodrum to approve the Department of the Army Permit, seconded by Dick Whitney. Motion carried.

Pay Request #3 – McClanahan Construction. Jesse Parker of S & S Engineers presented to the Board Pay Request #3 for McClanahan Construction on the Street Repair Project in Countryview Estates and Berry Hills in the amount of \$ 13,093.25, bringing the total project cost to \$ 79,313.00. The project is now 100% complete. Motion was made by Pat Woodrum to approve Pay Request No. 3, and seconded by John Marshall. Motion carried.

Bruce Brick request to purchase property adjacent to 181 Woodland Forest
Bruce Brick expressed his desire to bid on the property adjacent to his property at 181 Woodland Forest. After discussion, John Marshall moved to table the request and Pat Woodrum made a second. Motion carried.

Adjournment: Motion was made by Dick Whitney and seconded by John Marshall to adjourn at 8:30 until the next special meeting on May 27, 2010 at 7:30 p.m.

Huey Lovejoy, Chair

Pat Woodrum, Secretary