

MINUTES

MUNICIPAL BUILDING COMMISSION

January 28, 2010

The Winfield Municipal Building Commission regular meeting was called to order at 7:32 p.m. on January 28, at the Winfield Town Hall by Dick Whitney, Acting Chairman.

Members Present: Dick Whitney, Claude Hunt, Pat Woodrum and John Marshall.

Members Absent: Huey Lovejoy

Public: None

Others Present: Mayor Ron Stone; Jackie Hunter, Town Recorder; Tim LaFon, Town Counselor; Gloria Chapman, staff; Jesse Parker, S & S Engineers

Minute Approval – October 26, 2009 Regular meeting. Motion to approve the minutes of October 26, 2010 was made by John Marshall and seconded by Pat Woodrum. Motion carried.

Reports – Infrastructure Projects. Jessie Parker of S & S Engineers reported that the Storm Water System Improvement Plans and Specifications have been approved by the USDA and the project is now eligible to be advertised for bids. The next step is to obtain right-of-ways. Letters will be sent out to residents requesting they stop by Town Hall to review the project maps and sign the right-of-way Easement Agreements.

OLD BUSINESS

Countryview Street Repair and Berry Hills Storm Drainage/Streets.

Jessie Parker reported that concrete work has been completed, but installation of joint sealant will have to be removed and re-installed when the recommended surface temperature reaches 50 degrees.

Sidewalk Improvement Project - The Mayor reported that the sidewalk improvement project is on hold awaiting approval from the State Historic Preservation Office. He noted that the State has asked for an alternative bid on the pervious concrete.

Woodbend Cove Tree Complaint - Report pending follow-up.

Craig Drainage Issue – Attorney Tim LaFon stated that parties have been notified to apply for proper Certificate of Occupancy and that construction needs to conform to the original plans.

NEW BUSINESS

Pay Request #1 McClanahan Construction. Jessie Parker of S & S Engineers submitted Pay Request #1 in the amount of \$ 47,286.25. He also submitted a Progress Report from McClanahan Construction stating that the project is 71% complete. Claude Hunt moved to authorize Municipal Building Commission Chairman, Huey Lovejoy to sign approval for Pay Request #1 for McClanahan Construction per approval of Jessie Parker. John Marshall made a second. Motion carried.

Budget Rev. #3 – Distribute B & O Funds to Municipal Building Commission. Claude Hunt moved to accept the Municipal Building Commission 2010 Budget with Town Budget Rev. #3 and the distribution of B & O Funds as follows. Pat Woodrum made a second. Motion carried.

B&O Revenue

Year Receipts Collected

2006-2007 100,000

2007-2008 100,000

2008-2009 100,000

2009-2010 60,000

Total \$360,000 Transfer to Mun. Bldg. Comm. Fund

Resolution Authorizing creation of Municipal Bldg. Comm. Savings

Account . Claude Hunt moved to accept the Resolution authorizing the Municipal Building Commission to participate in the Consolidated Fund in the WV Money Market. Pat Woodrum made a second. Motion carried.

Bldg Comm Checking	\$ 85,596.00
Bldg. Comm Savings	<u>274,404.00</u>
Total Bldg Comm Funds	\$360,000.00

Good of the Order: Mayor Stone reported that the town has applied for another grant in conjunction with the Transportation Enhancement Grant for “green infrastructure”.

Adjournment: Motion was made to adjourn at 8:15 until the next regularly scheduled meeting on February 25, 2010 at 7:30 by John Marshall and seconded by Claude Hunt.

Dick Whitney, Acting Chair

Pat Woodrum, Secretary