

**MINUTES  
MUNICIPAL BUILDING COMMISSION**

**June 28, 2012  
7:30P.M.**

The Winfield Municipal Building Commission regular meeting was called to order at 7:30 p.m. on June 28, 2012 at the Winfield City Hall by Huey Lovejoy, Chairman.

**Members Present:** Huey Lovejoy, Bob Harvey, Sam Barnett, and Jim Winter, appointed to replace Pat Woodrum.

**Others Present:** Randy Barrett, Mayor; Jackie Hunter, Town Recorder; Gloria Chapman, City Clerk; Tim Lafon, City Counselor and SoJuanna Ellis of the Regional Intergovernmental Council.

**Minute Approval – April 26, 2011 meeting.** Motion was made by Sam Barnett to approve the minutes of April 26, and seconded by Bob Harvey. Motion carried.

**Financial Report– May 2012.** Motion was made by Bob Harvey to approve the Financial Report and seconded by Jim Winter. Motion carried.

**Reports – Infrastructure Projects.** Mayor Barrett reported that the final inspection walk-through of the Storm water Project with the United States Department of Agriculture and C.J. Hughes resulted in approval with the exception of some cracks in the pavement at Woodland Forest. Jessie Parker stated that the choices would be to replace the section or seal the cracks. Bob Harvey moved to replace the section of concrete and Sam Barnett made a second. Motion carried. The Mayor stated that the certificate of Substantial Completion from the USDA would be forthcoming.

Mayor Barrett further commented that the pending Sidewalk Project was still awaiting approval from the Department of Environmental Protection and Department of Natural Resources before we can get a Notice to Proceed on the project.

**OLD BUSINESS:**

**Seal parking lot 21 Second Street & paint lines on Main Street.**

The Mayor stated that the project is incomplete due to the workload of the contractor.

## **Old Business (Cont'd)**

### **Policy for Purchase and Sale of Property - review/revise**

At recommendation of Tim LaFon, Bob Harvey moved to adopt a new policy to replace the old policy concerning buying and selling of property - stating that each transaction concerning buying and selling of property should be conducted according to the vote of the Building Commission, as long as it is in compliance with state law. Jim Winter made a second. Motion carried.

## **New Business:**

**Old Water Plant Property.- Use or Sell** The Mayor reported that the property has been cleared and is part of the mowing schedule. The property appraised at \$40,000, and we have had some interest from surrounding homeowners in that area wanting to purchase the property, but the Mayor stated that he did not think they would pay \$ 40,000. He asked the members if they wanted to pursue selling the property, or keep it. All members were in agreement to keep the property at this time.

### **Draw #13 – Storm water Project.**

SoJuanna Ellis of Regional Intergovernmental Council presented the members Draw No. 13 and the final draw of the storm water project, in the amount of \$ 43,265.33, which consisted of C. J. Hughes construction for \$ 32,040.33, S & S Engineers design in the amount of \$ 7,675.00, and Legal in the amount of \$1,150.00 and Right-of-ways in the amount of \$2,400.00. Motion was made by Sam Barnett to approve Draw No.13 in the amount of \$ 43,265.33; second was made by Bob Harvey. Motion carried.

### **Remaining USDA Funds**

The Mayor reported that the Storm Water Project came in under budget and inquired what the Building Commission would like to do with the remaining funds amounting to approximately \$ 40,000.00. Mayor Barrett asked the members if they would be willing to contribute \$ 20,000 of these leftover funds to the Sanitary Board to pay half the cost of the Jetter they purchased, since it would be used for both the sewer lines and the storm sewer lines. He also informed the members that the Sanitary Board needed to purchase a camera to inspect the lines, and this also could be used for storm sewer lines and the estimate on that was approximately \$ 14,000.

**Remaining USDA Funds (Cont'd.).**

After discussion, Sam Barnett moved to reimburse the Sanitary Board \$20,000 for one half the cost of the recently purchased jetter; Bob Harvey made a second. Motion carried. Jim Winter made a motion to purchase a Rigid Sewer Camera from a bid made by HD Supply of Dunbar for \$14,539.61; Bob Harvey made a second. Motion carried. Both motions are contingent upon final approval of Harry Taylor of the USDA.

**Good of the Order.** The Mayor informed the Commission that Nathan Fewell has resigned his position on City Council, due to illness. Pat Woodrum who has served on the Building Commission, has been appointed to the City Council to fill the unexpired term.

**Adjournment:** Motion was made by Bob Harvey to adjourn at 8:05 p.m. until the next scheduled meeting. Motion carried.

---

Huey Lovejoy, Chairman