

**Winfield Municipal Building Commission**  
**Minutes**  
**October 27, 2015**  
**7:00 p.m.**

Dennis Sansom, Chairman, called the Winfield Municipal Building Commission meeting to order at 7:00 p.m. on October 27, 2015 at the Winfield City Hall, 3426 Winfield Road, Winfield, WV.

**Members Present:** Dennis Sansom, Bob Harvey and Sam Barnett. Jim Winter and Huey Lovejoy were absent.

**Others Present:** Mayor Randy Barrett; Jackie Hunter, City Recorder; Gloria Chapman, City Clerk/Treasurer and Tim LaFon, City Counsel.

**Minutes Approval:** Hearing no questions or objections, the minutes of the August 2015 meeting were approved.

**Financial Report:** Hearing no questions or objections, the Financial Report for August 2015 was approved. (There was no meeting in September).

**Unfinished Business:**

**Discuss Necessary Improvements to Community Center.**

The Mayor informed the Commission that the panels to improve the acoustics in the Community Center had been installed. He stated that the cost of running the Community Center was exceeding expectations and that starting in January, the Council voted to charge non-profit organizations \$50.00 to cover the expense of utilities and paper products. Mayor Barrett said that the Police Chief had volunteered the Police department's assistance in checking the Center after each function and that since it was being used more, the building may need an overall cleaning twice a month rather than once a month as scheduled presently.

**Plan for Old Town Hall Lot (Town Square)**

It was agreed that any further beautification would be postponed until Spring.

**NEW BUSINESS**

**Generators for Community Center/City Hall.** The Mayor stated that a generator is considered a fixed asset, and therefore, should be purchased from the Building Commission Fund. After discussion, Sam Barnett moved to purchase a back-up generator for the Community Center which would enable the Center to be used as a shelter during emergencies. Motion carried.

After looking at all options, Sam Barnette motion to purchase the Kohler Model 30REZG Natural gas generator from Palco for \$15,000, and \$1200 to cover installation. Motion carried.

**Good of the Order:**

The Mayor reported that Phase I of the 50-50 grant for the city park had been received, but it was too late in the season to proceed with plans. He said that Phase II had already been applied for and if received, he hoped that it could be used to build a patio behind the Community Center and a shelter for the park.

Mayor Barrett said that due to the holidays, there would be no Municipal Building Commission meetings in November and December unless there was an emergency.

The Mayor announced that the recent annexation decision had been appealed.

**Adjournment:** With no further business, the meeting was adjourned at 7:37 until the next scheduled meeting.

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Dennis Sansom, Chairman

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Jim Winter, Secretary